

# Connecticut Lottery Corporation

## ADDENDUM

To

### Request for Quote # CLC200908 HVAC Maintenance and Emergency Repair

October 6, 2009

The following equipment is added to the list for maintenance and repair services.

This addendum must be returned with the originally issued document as assurance that information was received by the Vendor. Quotes are due no later than Friday, October 9, 2009.

<u>Location</u>	<u>Unit Type</u>	<u>Make</u>	<u>Capacity Tons</u>	<u>Model #</u>	<u>Serial #</u>	<u>Weight (lbs)</u>	<u>Mfg Date</u>
Security	Ductless Split	Mitsubishi Mr. Slim		MSYA24NA	800515		2009
ICS Room	Ductless Split	Mitsubishi Mr. Slim		MSYA24NA	6005607		2009
Mechanical Room	Boiler	Thermal Solutions		EVA0750BN1-UEBM	65032879		12/2007
Mechanical Room	Boiler	Thermal Solutions		EVA0750BN1-UEBM	65032880		12/2007
Mechanical Room	Pump	Baldor Super E		Cat # VEJMM3211T-8	SPEC. 36N072Y488E7		2008
Mechanical Room	Pump	Baldor Super E		Cat # VEJMM3211T-8	SPEC. 36N072Y488E7		2008



Connecticut Lottery Corporation  
 777 Brook Street  
 Rocky Hill, CT 06067  
 Purchasing Department  
 860-713-2789 860-713-2660 Fax

## REQUEST FOR QUOTATION #CLC200908

The Connecticut Lottery Corporation (CLC) is soliciting price quotes for the services listed below. This request does not obligate the CLC to award a contract.

If you have any questions regarding this quote, please contact Janice Beckner, at 860-713-2789 or Janice.beckner@ctlottery.org

Vendor Name		Phone	
Contact Person		Fax	
Vendor Address Street		City	
State	Zip	Email	
<b>Date Due</b> 10/09/2009		<b>Date Submitted</b>	
<b>Restricted to Connecticut Registered Small/Minority Vendors?</b> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>			

### SCOPE OF SERVICES

The Connecticut Lottery Corporation (CLC or Lottery) is a quasi-public agency created to operate the state lottery and generate revenue for the State of Connecticut's General Fund. The CLC intends to enter into a contract for HVAC Preventive Maintenance and Emergency Repair Agreement for the equipment identified in Schedule 1. Vendor shall furnish all labor, material, tools, filters, emergency service and equipment necessary to properly service and maintain all of the equipment listed in this document.

#### Contract Period

The initial Contract term shall be three (3) years commencing on the date of award unless extended or terminated. At its sole discretion and by providing the Vendor with no less than thirty (30) days written notice of its intent, the CLC may extend the Contract for up to two (2) one-year extensions, issued either separately or in whole under the same terms and conditions, except for price and compensation paid, which shall be negotiated between the parties. Acceptance of this contract by the Vendor and upon receipt of a Purchase Order the Vendor shall be authorized to proceed with the first quarterly maintenance cycle.

#### Inspection of Job Site

Refer to the attached Schedule 2 for an illustrative map showing the approximate location of roof top units. Vendors may visit the site and take such other steps as may be necessary to ascertain the nature and location of the work and the general location conditions which affect the work or the cost thereof. However, interested Vendors must make an advance appointment to do so. For inspection appointments contact Janice Beckner at 860-713-2789.

#### Insurance

Vendor shall not commence work under this contract until Vendor has obtained all insurance required under this Section, nor shall the Vendor allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been obtained

- A) Commercial General Liability \$2,000,000 Combined Single Limit per occurrence for bodily injury, personal injury and property damage. Coverage shall include Premises and Operations, Independent Contractors, Products and Completed Operations, Contractual Liability and Broad Form Property Damage coverage. If a general aggregate is used, the general aggregate limit shall apply either separately to the project or the general aggregate limit shall be twice the occurrence amount.
- B) Automobile Liability \$1,000,000 Combined Single Limit Automobile Liability insurance shall be maintained against claims for damages resulting from bodily injury, including wrongful death, and property damage which may arise from the operations of any owned, hired or non-owned automobiles used by or for the Vendor in any capacity in connection with carrying out this contract.
- C) Workers Compensation and Employers' Liability Statutory coverage in compliance with the Compensation laws of the State of Connecticut. Coverage shall include Employers' Liability with minimum limits of \$100,000 each accident, \$100,000 disease-each employee, and \$500,000 disease-policy limit.
- D) Minimum Scope of Insurance. All Liability insurance policies shall be written on an "occurrence" basis only. All insurance coverage is to be placed with insurers authorized to do business in the State of Connecticut and must be placed with an insurer that has an A.M. Best's Rating of no less than A-

All certificates of insurance shall be filed with the CLC on the standard Accord Certificate of Insurance form showing the specified insurance and limits. The Connecticut Lottery Corporation shall be named as an Additional Insured. The Vendor's insurer shall have no right of recovery of subrogation against the CLC and the Vendor's insurance shall be primary coverage.

### **Scheduling of Work**

Inspection and routine maintenance and service shall be accomplished between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday. The Vendor shall coordinate these activities with the Facility Supervisor prior to any work performed. Emergency work requiring shutdown shall be accomplished in the minimum time possible. In case of failure beyond normal inspection and routine maintenance, the Vendor shall respond with an adequate number of personnel with a level of expertise necessary to correct the problem. All inspections will be scheduled in advance in order to coordinate with the Information Technology Department to ensure continuity of maintenance and reduce any harmful impact on the data center if affected by the work.

### **Vendor Qualifications**

The Vendor shall be capable of performing all services required herein. No subcontracting will be allowed without prior written approval from the CLC. The Vendor and staff shall hold all necessary current licenses. Vendor must be an authorized factory service representative by manufacturer of equipment described in Schedule 1. Licensed refrigeration service personnel must perform all labor. **Copies of licenses must be included with your Quote.** The bidder shall include with his quote, a list of three [3] contract customers, of equal size and complexity, where he has maintenance coverage as described herein, including subcontractors if applicable. The CLC retains the option of contacting any or all of those listed for reference purposes. The Vendor shall have been in the HVAC business for at least five (5) years.

### **Contract Requirements**

Vendor shall provide a comprehensive program of regularly scheduled preventive care for the equipment listed in Schedule 1 to help protect the investment, extend equipment life, maximize system performance and reduce downtime. Vendor shall provide all labor, belts, air filters and lubricants to inspect and test the equipment four (4) times per year during the Spring, Summer, Fall and Winter. The CLC shall pay for travel time and mileage. Surcharges of any nature are not allowed.

### **Payment**

Preventive maintenance work shall be invoiced quarterly; repairs shall be invoiced upon completion and acceptance by the CLC of work performed. Pursuant to Connecticut General Statute §12-816, the CLC is exempt from the payment of all Federal, State and Local taxes that would normally be collected by the Vendor as a result of a commercial contract. A Certificate of Exemption will be provided to the Vendor at the time of Contract award. Payment terms are net thirty (30) upon receipt of detailed invoice.

## Indemnification

The Vendor shall indemnify and hold harmless the CLC, its directors, officers, agents, employees, vendors, retailers and the State of Connecticut against liability for any suits, actions, claims, losses, injuries, damages, awards, judgments and expenses of any character arising from or relating to the performance of the Vendor under this Contract, or from actions by the Vendor during the preparation, submission and evaluation of the Proposal and during the time period prior to the execution of the Contract. This indemnification shall survive the term of this Contract.

## Termination Without Cause

The Lottery, at its sole discretion, may terminate a Contract without cause for its convenience, upon thirty (30) days written notice. When the decision to terminate the Contract is without cause, the CLC President or his designee shall be authorized to negotiate a settlement with the Vendor.

1. Vendor Entitled to Reasonable Expenses and Cost of Services. If the Lottery terminates a Contract without cause for its convenience, the Vendor shall be entitled to reasonable expenses for previously approved products, materials and supplies, and for previously approved services rendered, and not yet or not fully compensated. The Lottery will make no payments for finished work, work in progress, or raw materials acquired unnecessarily in advance, in excess of the Lottery's delivery requirements or without the Lottery's authorization.
2. Termination Voids Obligation or Liability. Upon written notification, a Contract shall be null and void as of that date, and each party shall be relieved of any obligation or liability to the other, except with respect to any clauses specifically stated in a Contract to survive termination.
3. Vendor Must Mitigate Damages. Upon receipt of termination notice, the Vendor must take all steps necessary to mitigate damages and expenses payable under this Section. Payment for such damages and expenses will be processed by the Lottery within sixty (60) days of submission of satisfactory supporting documentation and invoices.

**Termination With Cause.** In its sole discretion, the CLC also reserves the right, to terminate the Contract entered into as a result of the RFP with cause, in whole or in part, upon written notice to the Vendor without prejudice to any rights and cause of action the CLC may have against the Vendor. Such reasons may include but are not limited to the following:

- A. A receiver, conservator, liquidator, or trustee of the Vendor, or of any of its property, is appointed by order or decree of any court or agency or supervisory authority having jurisdiction; or any order for relief is entered against the Vendor, under the Federal Bankruptcy Code; or the Vendor is adjudicated bankrupt or insolvent; or any material portion of the property of the Vendor is sequestered by court order and such order remains in effect for more than thirty (30) days after such party obtains knowledge thereof; or a petition is filed against the Vendor under any state, reorganization, arrangement, insolvency, readjustment of debt, dissolution, liquidation, or receivership law of any jurisdiction, whether now or hereafter in effect, and such petition is not dismissed within sixty (60) days, or,
- B. The Vendor files a case under the Federal Bankruptcy Code or is seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution, or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any case or petition against it under any such law, or,
- C. The Vendor makes any assignment for the benefit of its creditors, or admits in writing its inability to pay its debts generally as they become due, or consents to the appointment of a receiver, trustee, or liquidator of the Vendor or of all or any part of its property; or judgment for the payment of money in excess of \$50,000 (which is not covered by insurance) is rendered by any court or governmental body against the Vendor, and the Vendor does not discharge the same or provide for its discharge in accordance with its terms, or procure a stay of execution thereof within thirty (30) days from the date

of entry thereof, and within said 30-day period or such longer period which or such longer period during which execution of such judgment shall have been stayed, appeal there from and caused the execution thereof to be stayed during such appeal while providing such reserves as may be required under generally-accepted accounting principles; or a writ or warrant of attachment or any similar process shall be issued by any court against all or any material portion of the property of the Vendor, and such writ or warrant of attachment or any similar process is not released or bonded within thirty (30) days after its entry, or,

- D. A court or competent jurisdiction finds that the Vendor has failed to adhere to any laws, ordinances, rules, regulations or orders of any public authority having jurisdiction, or,
- E. The Vendor fails to communicate with the CLC as required by the Contract, or,
- F. The CLC makes a written determination that the Vendor has failed to perform any material requirement under the Contract, which determination shall specify the events resulting in the CLC's determination that the Vendor has failed to perform under the Contract, or,
- G. Any of the representations or warranties or certificates made or furnished by the Vendor in the Contract, the Bid or in oral presentations, if any, are found by the CLC to be materially false, deceptive, incorrect, or incomplete, or,
- H. The Vendor fails to comply with any of the terms, conditions, or provisions of the Contract, in any manner whatsoever, or,
- I. The CLC determines that the Vendor's activities, or other acts, omissions or conduct, could jeopardize the integrity of the Lottery, or,
- J. Any Vendor or its subcontractor commits fraud or is involved in collusion, conspiracy or other unlawful or fraudulent activities, or

The Vendor, upon receipt of notice of termination under this Section, shall take all steps necessary to mitigate any costs and expenses payable under this Section. Termination of the Contract does not excuse the Vendor from any damage assessments incurred during the Contract or any extension thereof.

### **Preventative Maintenance**

Preventive maintenance services include, but are not limited to, the following

- 1) Provide on-site inspections to determine operating conditions and serviceability of equipment, which includes at a minimum inspection and testing of equipment and mechanical piping for corrosion, wear, loose connections, worn failed or doubtful parts, leaks, physical condition, deteriorating components, abnormal conditions, proper refrigerant charge, fan RPM, megohm compressors and performance criteria.
- 2) Align couplings, drives, damper blades, etc.
- 3) Make any adjustments or modifications to belt tension, burners, unloaders, super heat, set points, etc to provide maximum operating efficiency of the equipment.
- 4) Lubricate motor bearings, linkages, valve stems, etc.
- 5) Clean condenser coils, tower sumps, tubes, electrical contacts, etc.
- 6) Calibrate safety, operational and temperature controls, etc.
- 7) Establish and maintain service logbooks for all systems serviced.

### **Emergency Repair Service**

- 1) Provide emergency repair service on a time and materials basis. A service call from the customer will be deemed an emergency unless otherwise stated at that time by the customer; after hours or weekend services may be required if circumstances warrant.
- 2) Provide parts and labor necessary to perform corrective action of equipment causing the emergency situation.

3) In case of equipment failure beyond normal inspection and routine maintenance, the Vendor shall respond with adequate number of personnel with a level of expertise necessary to correct the problem.

### **Parts and Labor**

- 1) Furnish and install all necessary parts, supplies and labor for performance of preventative maintenance.
- 2) Upon approval by the Lottery, furnish necessary billable labor at the contracted rate, and parts at the discounted rate, required in the performance of emergency repair services.
- 3) All replacement parts must be new manufacturer's original equipment parts.

### **Response Requirements**

Questions may be directed to the Purchasing Officer listed below. Responses are due no later than 4:00 p.m. on or before October 9, 2009. Vendor must return this entire Request for Quotation form paying particular attention to completing the information on the front page as well as forms Attachments A, B, and C, attached hereto. In addition, copies of applicable trade licenses and a description of proposed services must be included. Proof of insurance coverage will be required from the successful Vendor at the time of contract execution.

Janice Beckner, CPPB  
Purchasing and Facilities Officer  
Connecticut Lottery Corporation  
777 Brook Street  
Rocky Hill, CT 06067  
Phone 860-713-2789  
Fax 860-713-2660  
E-mail: [Janice.beckner@ctlottery.org](mailto:Janice.beckner@ctlottery.org)

### **Evaluation Criteria**

The CLC's choice of a Vendor for these services will be based on competitive principles and in accordance with Procedures established by the CLC's Board of Directors. Responses will be evaluated on, but not limited to, quality of the article or services to be supplied, their conformance with specifications, delivery terms, price, administrative costs, past performance, financial responsibility. Quote responses will be evaluated using the following weighted criteria:

- Vendor Experience and References (40%)
- Services offered (15%)
- Maintenance Price for the initial three year period (30%)
- Parts/materials discount percentage from list price (15%)

### **Contract Award**

The CLC may select the Vendor deemed to have submitted the most favorable Proposal, considering price and other factors, when, in the judgment of the CLC, such award is in the best interests of the CLC. The contract will become effective upon receipt of a signed purchase order; no work shall commence nor materials ordered until said purchase order is received by the Vendor.

## Schedule 1 – HVAC Unit List

Connecticut Lottery  
777 Brook Street Rocky Hill, CT

Unit ID#	Location	Unit Type	Make	Capacity Tons	Model #	Serial #	Weight (lbs)	Mfg Date	Volts	Phase	Cycles	Ref R	Filter Size	Filter Qty	Belt Size	Belt Qty
1	ROOF	RTU	TRANE	10	YCD121B4HODC	K141003B7D	1891	4/1995	460	3	60	22	20X20X2 16X20X2	3 3	AX70	1
2	ROOF	RTU	TRANE	4	YSC048A4RLAOWH0000000000 00	240101493L	800	10/2002	460	3	60	22	20X25X2	2	DD	1
3	ROOF	RTU	TRANE	8.5	YCD103C4LAAB	R24104646D	1532	06/2000	460	3	60	22	20X20X2 16X20X2	3 3	AX60	1
4	ROOF	RTU	TRANE	10	YCD240B4L0EA	M20105323D	1546	05/1997	460	3	60	22	20X25X2 20X20X2	4 4	?	?
5	ROOF	RTU	TRANE	25	TCD300EA0AA		?	09/2008	460	3	60	22	20X25X2 20X20X2	4 4	BX81	1
6	ROOF	RTU	TRANE	17.5	YCD210C4L0AA	K22100113D	2189	05/1995	460	3	60	22	20X25X2 20X20X2	4 2	BX68	1
7	ROOF	RTU	TRANE	20	YCD240B4L0EA	M09103716D	2547	02/1997	460	3	60	22	20X25X2 20X20X2	4 4	BX75	1
8	ROOF	RTU	TRANE	20	YCD241B4H0DD	L39101159D	2685	04/1996	460	3	60	22	20X25X2 20X20X2	4 4	BX75	1
9	ROOF	RTU	TRANE	20	YCD240B4L0EA	M11103405D	2547	03/1997	460	3	60	22	20X25X2 20X20X2	4 4	BX75	1
10	ROOF	RTU	TRANE	10	YCD120B4L0DA	J23142308D	1546	UNKNOW N	460	3	60	22	20X20X2 16X20X2	3 3	?	?
11	ROOF	RTU	TRANE	20	YCD240B4HAHA	225100280D	2547	06/2002	460	3	60	22	20X25X2 20X20X2	4 4	BX75	1
12	ROOF	RTU	TRANE	20	YCD241B4H0DD	L39101160D	2645	09/2006	460	3	60	22	20X25X2 20X20X2	4 4	BX75	1
13	ROOF	RTU	TRANE	10	TSC120A4ROAOFD0000000000 00D	225100240L	1100	06/2002	460	3	60	22	20X25X2	4	AX35	1
14	ROOF	RTU	TRANE	55	SFHFCSS4L467C8AD9DO1000 00GOKL00RT008050	C00C08217	8920	UNKNOW N	460	3	60	22	20X25X2	20	5VX950 5VX950	1 2
15	ROOF	RTU	TRANE	55	SFHFCSS4LU46C8AD900100C 00GOKL00RT008050	C00C08216	8920	UNKNOW N	460	3	60	22	20X25X2	20	B88 5VX950	1 2
16	ROOF	RTU	TRANE	1.5	4YCC3018A1040AA	7391LHP9H	375	2008	230	1	60	22	20X25X2	1	DD	1
17	ROOF	RTU	TRANE	2	2YCC3024A1064AA	71254A09H	375	2008	230	1	60	22	20X25X2	1	DD	1
18	ROOF	RTU	TRANE	8	YSC102A4RHA2TH1000000006 00D	740101568L	1200	2008	460	3	60	22	20X25X2	4	AX42	1

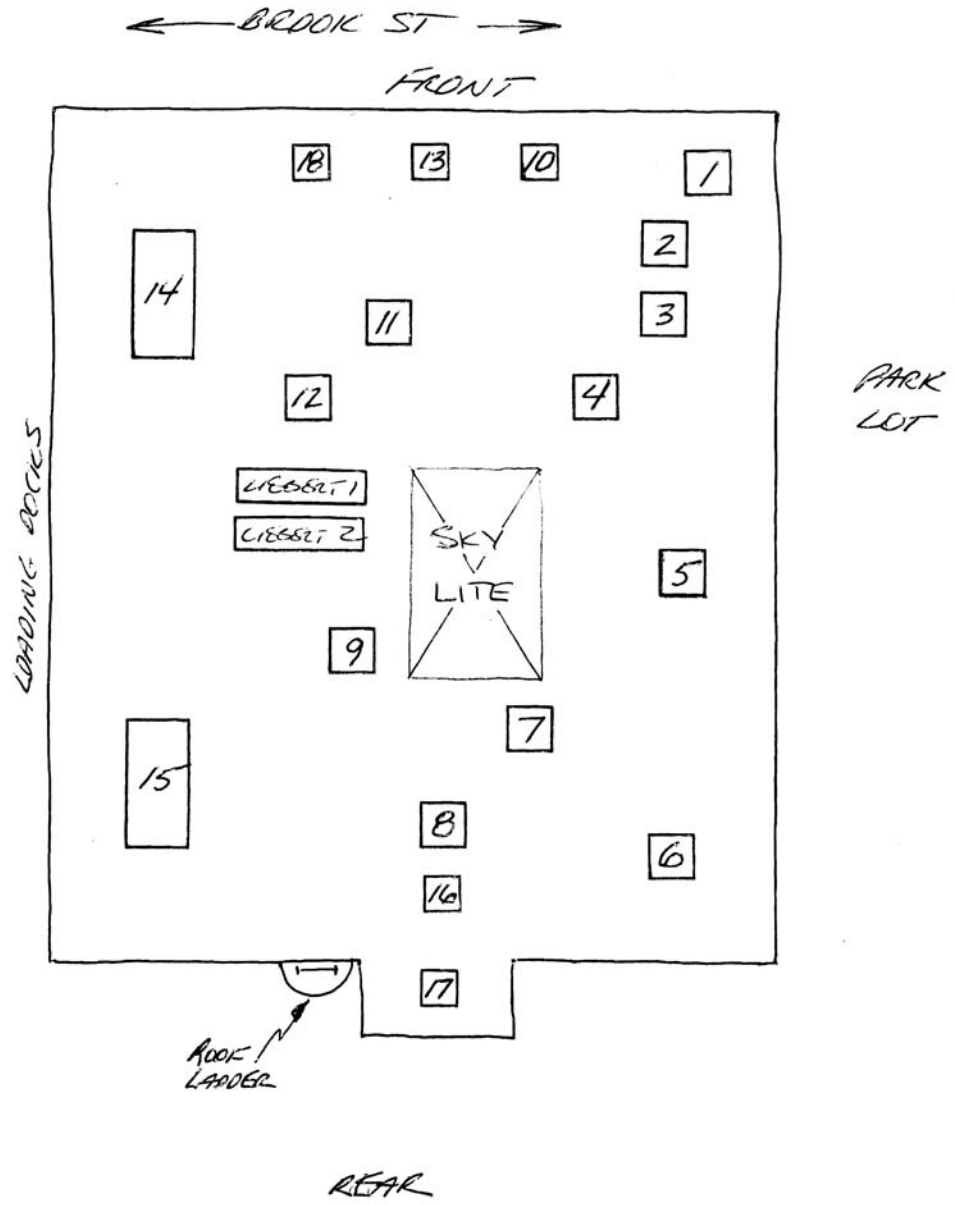
SHIPPING	AIR DOOR	MARS	120-3-0	A0801M120-3-TL	208	3	60	N/A	N/A	DD	1
SHIPPING	AIR DOOR	MARS	120-3-0	A0801M120-3-TL	208	3	60	N/A	N/A	DD	1
WAREHOU SE	Gas fired UNIT HEATER	REZNOR	UDAS125-S	EBGJ79Y2N0912 2X	115	1	60	N/A	N/A	DD	1
WAREHOU SE	Gas fired UNIT HEATER	REZNOR	UDAS125-S	EBGJ79Y2N0912 3X	115	1	60	N/A	N/A	DD	1
WAREHOU SE	Gas fired UNIT HEATER	REZNOR	UDAS125-S	EB6J9Y2N13857X	115	1	60	N/A	N/A	DD	1
WAREHOU SE	Gas fired UNIT HEATER	REZNOR	UDAS125-S	EBGJ79Y2N0912 1X	115	1	60	N/A	N/A	DD	1
WAREHOU SE	Gas fired UNIT HEATER	REZNOR	UDBS100-S-2	EBGK79Y8N1552 7X	115	1	60	N/A	N/A	DD	1
WAREHOU SE	Gas fired UNIT HEATER	REZNOR	UDBS100-S-2	UNAVAILABLE	115	1	60	N/A	N/A	DD	1
COMPUTE R ROOM	SPLIT	LIEBERT	DS035ASAOE1422A	C08A8E0040	460	3	60	407C	15 X 25 X 4	5	2-B-46
COMPUTE R ROOM	SPLIT	LIEBERT	DS035ASAOE1422A	C08A8E0048	460	3	60	407C	15 X 25 X 4	5	2-B-46
ROOF	CONDITIO NER	LIEBERT	DCBF205-A	0804C07980	460	3	60	407C	N/A		
ROOF	CONDITIO NER	LIEBERT	DCDF205-A	0803C07822	460	3	60	407C	N/A		
ROOF	EXHAUST	GREEN HECK	MGB-081-6-X	11110627	115				N/A		3LI70
ROOF	EXHAUST	GREEN HECK	SB04-6-X	11110621							3LI70
Roof	8 SMALL EXHAUST FANS		DIRECT DRIVE - NO INFO AVAILABLE								



Schedule 2 – Rooftop Unit Locations

CT LOTTERY CORP.  
777 BROOK ST.  
ROCKY HILL

BY: JFH



# The Connecticut Lottery Corporation

Attachment A - Bidder's Statement of Qualifications

RFQ # CLC 200908

**THIS FORM WILL BE USED IN ASSESSING A BIDDER'S QUALIFICATIONS AND TO DETERMINE IF THE BID SUBMITTED IS FROM A RESPONSIBLE BIDDER. FACTORS SUCH AS PAST PERFORMANCE, INTEGRITY OF THE BIDDER, CONFORMITY TO THE SPECIFICATIONS, ETC. WILL BE USED IN EVALUATING BIDS. ATTACH ADDITIONAL SHEETS IF NECESSARY.**

Company Name \_\_\_\_\_

& Address \_\_\_\_\_

Number of years company has been engaged in business under this name: \_\_\_\_\_ years

List other names your company goes by: \_\_\_\_\_

List previous company name(s): \_\_\_\_\_

**LIST AT LEAST THREE COMPLETED PROJECTS SIMILAR IN SCOPE AND NATURE TO THIS INVITATION TO BID WHICH DEMONSTRATES YOUR COMPANY'S ABILITY TO PERFORM THE REQUIRED SERVICES.**

Company Name & Address	Telephone Number	Dollar Value

**SIZE OF COMPANY OR CORPORATION:**

Number of Employees      Full Time \_\_\_\_\_      Part Time \_\_\_\_\_

Company Value:      Equipment Assets \_\_\_\_\_      Total Assets \_\_\_\_\_

Is your company registered with the Office of the Connecticut Secretary of State?    Yes \_\_\_\_    No \_\_\_\_

**IF REQUESTED, WOULD YOUR COMPANY PROVIDE A "GOOD STANDING" CERTIFICATE ISSUED BY THE CONNECTICUT SECRETARY OF STATE'S OFFICE?    YES \_\_\_\_ NO \_\_\_\_**

**LIST OF EQUIPMENT TO BE USED FOR THIS SERVICE INCLUDING MODEL, YEAR AND MANUFACTURER:**

Model	Year	Manufacturer

Attach additional sheets if necessary

Continued on page two

**LIST ANY RELEVANT CERTIFICATIONS, LICENSES, REGISTRATIONS, ETC. WHICH QUALIFY YOUR COMPANY TO MEET THE REQUIREMENTS OF THIS BID**

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**LIST ANY CRIMINAL CONVICTIONS, GUILTY PLEAS OR NOLO CONTENDERES AGAINST YOUR COMPANY AND ANY OF YOUR COMPANY'S OFFICERS, PRINCIPAL SHAREHOLDERS, DIRECTORS, PARTNERS, LLC MEMBERS AND LLC MANAGERS.**

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ATTACH ADDITIONAL SHEETS IF NECESSARY

**LIST ANY ADMINISTRATIVE ACTIONS EITHER PENDING REVIEW BY THE STATE OR DETERMINATIONS THAT THE STATE HAS MADE REGARDING YOUR COMPANY OR ANY OF YOUR COMPANY'S OFFICERS, PRINCIPAL SHAREHOLDERS, DIRECTORS, PARTNERS, LLC MEMBERS or LLC MANAGERS. THIS WOULD INCLUDE COURT JUDGEMENTS, ACTIONS, SUITS, CLAIMS, DEMANDS, INVESTIGATIONS, AND LEGAL, ADMINISTRATIVE OR ARBITRATION PROCEEDINGS PENDING IN ANY FORUM. INCLUDE A LISTING OF OSHA VIOLATIONS AND ANY ACTIONS OR ORDERS PENDING RESOLVED WITH ANY STATE AGENCY SUCH AS THE DEPARTMENT OF CONSUMER PROTECTION, THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, ETC. DETAIL THIS INFORMATION ON A SEPARATE SHEET OF PAPER. SUCH INFORMATION SHOULD BE FOR THE LAST THREE (3) YEARS.**

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ATTACH ADDITIONAL SHEETS IF NECESSARY

**I HEREBY CERTIFY UNDER PENALTY OF FALSE STATEMENT THAT ALL THE INFORMATION SUPPLIED IS COMPLETE AND TRUE.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

**Attachment B – Fee Quote  
Connecticut Lottery Corporation**

**CLC200908 - HVAC Maintenance Agreement**

The Vendor, \_\_\_\_\_, agrees to provide HVAC preventive maintenance and emergency repair services as specified herein, in compliance with the terms and conditions of this solicitation at the following proposed price:

Vendors are to provide any and all costs it will charge the CLC for providing the HVAC Maintenance Agreement as specified herein. This page must be filled out and submitted along with other pertinent information as specified in this solicitation.

Year One: Preventive Maintenance Costs: \$ \_\_\_\_\_  
Hourly Repair Rate – straight time \$ \_\_\_\_\_ from \_\_\_ a.m. to \_\_\_ p.m.  
Hourly Repair Rate – over time \$ \_\_\_\_\_ after \_\_\_ p.m. & weekends  
Parts/ Materials discount from list price \_\_\_\_\_%

Year Two: Preventive Maintenance Costs: \$ \_\_\_\_\_  
Hourly Repair Rate – straight time \$ \_\_\_\_\_ from \_\_\_ a.m. to \_\_\_ p.m.  
Hourly Repair Rate – over time \$ \_\_\_\_\_ after \_\_\_ p.m. & weekends  
Parts/ Materials discount from list price \_\_\_\_\_%

Year Three: Preventive Maintenance Costs: \$ \_\_\_\_\_  
Hourly Repair Rate – straight time \$ \_\_\_\_\_ from \_\_\_ a.m. to \_\_\_ p.m.  
Hourly Repair Rate – over time \$ \_\_\_\_\_ after \_\_\_ p.m. & weekends  
Parts/ Materials discount from list price \_\_\_\_\_%

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print or Type Name: \_\_\_\_\_

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_

**Attachment C – Non Discrimination Certification Form B**



**STATE OF CONNECTICUT**  
**NONDISCRIMINATION CERTIFICATION – Representation**  
**By Entity**  
**For Contracts Valued at Less Than \$50,000**

*Written representation that complies with the nondiscrimination agreements and warranties under Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended*

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**INSTRUCTIONS:**

For use by an entity (corporation, limited liability company, or partnership) when entering into any contract type with the State of Connecticut valued at less than \$50,000 for each year of the contract. Complete all sections of the form. Submit to the awarding State agency prior to contract execution.

**REPRESENTATION OF AN ENTITY:**

I, \_\_\_\_\_ , \_\_\_\_\_ , of \_\_\_\_\_ ,  
Authorized Signatory Title Name of Entity

an entity duly formed and existing under the laws of \_\_\_\_\_ ,  
Name of State or Commonwealth

represent that I am authorized to execute and deliver this representation on behalf of

\_\_\_\_\_ and that \_\_\_\_\_  
Name of Entity Name of Entity

has a policy in place that complies with the nondiscrimination agreements and warranties of Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended.

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name