State of Connecticut  
Department of Public Works  
165 Capitol Avenue, Hartford, CT  06106

Request for Qualifications (RFQ) Web Advertisement

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<th>Selection Type:</th>
<th>On-Call</th>
<th>Formally</th>
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**Adv. No.:** BI-RS-278-ARC  
**Web Advertisement Date:** March 19, 2008

**General Statement:** The State of Connecticut, Department of Public Works, Bureau of Design & Construction, requests submittals of qualifications for "Architectural/Engineering and Professional Consulting Services" as specified for the contract below.

**Consultant Services:** Architect and Consultant Design Team

**Contract Number:** BI-RS-278-ARC

**Contract Title:** New 450 Space Parking Garage

**Project Location(s):** SCSU, 551 Fitch St, New Haven CT

**User Agency Name:** SCSU, Connecticut State University System

**Project Delivery Method:** Design/Bid/Build

**Designated Services:** Basic Design Service  
Geotechnical Engineering  
Site Borings  
Site Survey

**Project Description:** This project involves the design and construction of a new 150,000 square foot multi level 450 vehicle space parking garage. The parking garage will include spaces reserved for persons with disabilities and a portion of those reserved spaces shall be designed to accommodate vans with wheelchair lifts.

The building design will incorporate aesthetic elements such as glass stair towers, brick and precast concrete to complement existing parking garage. Landscaping similar to existing garage.

The Construction budget for this project is estimated at $9,000,000.00.

**QBS Submittal Booklet Requirements:**
1. Go to the DPW Website: [www.ct.gov/dpw](http://www.ct.gov/dpw)
2. At the top of the DPW Home Page click on the Publications link.
3. Under the Alphabetical Listings title click on the QBS Submittal Booklet Requirements link.
Affidavits Submittals: The Affidavit Requirements for Formal Contracts shall be determined by information found under the Affidavit's Button at the top left of the CT DPW home page: www.ct.gov/dpw . (Click on “introduction” see chart. Also click on “General Advice...”)

The Submitter shall provide, in the Qualifications Submission, the “Ethics Affidavit”, if the contract fee is expected to exceed $500,000.

The Consulting Affidavit and Disclosure Affidavit should be provided within 21 days after the notice of selection.

At the time of the Contract execution, the Consultant shall be required to sign the “Contractor/Consultant Certification” if contract fee is equal to or greater than $50,000.

The Contractor/Consultant Certification states that you, your company, and specified other individuals have given no gifts to DPW personnel and other individuals set forth in the Certification. For the purpose of signing the Certification “the date DPW began planning the subject project or services” is the date noted below. Pursuant to Connecticut General Statute 4-252(d) any bidder, proposer or person who responded to a request for qualifications for a contract with a value equal to or greater than $50,000 who does not make this certification at the time of the contract execution shall be disqualified. The noted $50,000 or greater value is based on Executive order #7C dated July 13, 2006.

The most accurate information concerning affidavits and the Contractor / Consultant Certification can be found by going directly to the DPW web page at www.ct.gov/dpw , clicking on the Affidavits link and then carefully reviewing all of the documentation presented (including but not limited to the Introduction link and General Advice for Filling Out Affidavits and Resolutions/Certificates of Authority link. No forms, other than those posted on the DPW web page, shall be used by a consultant or design.builder.

With regard to a State contract as defined in P.A. 07-1 having a value in a calendar year of $50,000 or more or a combination or series of such agreements or contracts having a value of $100,000 or more, the authorized signatory to this submission in response to the State’s solicitation expressly acknowledges receipt of the State Elections Enforcement Commission’s notice advising prospective state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. (See, SEEC Form 11 is available on the State Elections Enforcement Commission Website at www.ct.gov/seec and clicking in their ‘Forms’ link).

Questions concerning the affidavits can be directed to the DPW Legal Services Division at 860-713-5680.

Date DPW Began Planning the Subject Project: December 6, 2007
Qualifications Based Selection (QBS):
The Qualification Based Selection process is based on comparing and evaluating weighted criteria of qualifications and performance of Firms in relation to work of similar scope and complexity that is required for this specific contract. Contract award is based first on a selection of the highest qualifications and second on the negotiation of a fair and reasonable fee. For the screening phase of this selection the following are the rating point weights for the screening criteria categories:

<table>
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<tr>
<th>Criteria Number</th>
<th>Screening Criteria Categories</th>
<th>Rating Points</th>
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<tbody>
<tr>
<td>1</td>
<td>Experience with Work of Similar Size and Scope as Required for This Contract</td>
<td>35</td>
</tr>
<tr>
<td>2</td>
<td>Organizational / Team Structure</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Past Performance Record</td>
<td>20</td>
</tr>
<tr>
<td>4</td>
<td>Partnering Experience</td>
<td>15</td>
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</tbody>
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Points per Interview Panel Member Points 100

Qualification Submittal Deadline and Location:
Deadline for the receipt of the QBS Submittal Booklets is:
3 p.m., Wednesday, April 9, 2008.
State Office Building
Department of Public Works
Room 261
165 Capitol Avenue
Hartford, Connecticut 06106

Note:
Failure to submit properly formatted QBS Submittal Booklets with all of the required contents including the affidavits and Certificate of Authority, by the designated deadline and location will result in the Firm's submittal being deemed deficient for consideration for this Contract.

RFQ Contacts:
For General QBS Requirements:
DPW QBS Unit Supervisor
Lee A. Rowley, PE, Project Manager
Room 261
165, Capitol Avenue
Hartford, Connecticut 06106
Fax: 860-713-7272
Email: leej.rowley@po.state.ct.us

OR

For this QBS Contract:
DPW Project Manager
Robert W. Prentice
Room 453
165 Capitol Avenue
Hartford, Connecticut 06106
Fax: 860-713-7264

Note:
Responses to requests for more specific contract information than is contained in this Advertisement shall be limited information that is available to all Firms and that is necessary to complete this QBS process.

All requests for more specific contract information must be sent in writing (email acceptable).