



PROCUREMENT SERVICES

ADDENDA

Date	June 22,	2010
Addenda Number	# 1	

REQUEST FOR PROPOSALS FOR BIDTITLE: New Construction of the Hartford Public Library Albany Ave Branch		
RFR NUMBER	BIDNO	5066
DUE DATE	2:00 PM	June, 24th, 2010

This Addendum is a contract document modifying previously issued documents, which remain in full force except as specifically modified below.

Quotations appearing on the Proposal are to reflect the provisions of this Addendum. Failure to acknowledge receipt of this Addendum in the space provided on the response sheet may subject candidate to disqualification.

1. There is an Asbestos Unit Price Schedule on page 3 of Section 012200. There is no reference to this on the bid form. Should this sheet be attached to the bid form?

YES, ASBESTOS UNIT PRICE AND PROJECT BID SCHEDULE SHOULD BE ATTACHED TO THE BID FORM.

2. There is a Project Bid Schedule inserted into the specs right before Section 026000. There is no reference to this on the bid form. Should this sheet be attached to the bid form?

YES, IT SHOULD BE ATTACHED TO THE BID FORM. PROJECT BID SCHEDULE IS REFERENCED IN SECTION 012200-UNIT PRICE, 1.07 SCHEDULES OF UNIT PRICES.

3. Please confirm that there are no contingency or other monetary allowances on this project.

THERE ARE NO MONETARY ALLOWANCES ON THIS PROJECT.

4. Per Section 014000 Part 1.06, the General Contractor is responsible for employing and paying for all independent testing for this project. This is typically handled by the City under a separate contract. Please clarify who is responsible for hiring the independent testing agency.

THE CITY OF HARTFORD WILL RETAIN THE SERVICES OF THE TESTING LAB FOR TESTS THAT ARE REQUIRED AS PART OF THE SPECIFICATION.

**HARTFORD PUBLIC LIBRARY
ALBANY AVENUE BRANCH**

1250 Albany Avenue
Hartford, Connecticut 06112

ADDENDUM #01

CONTRACT NUMBER: 710748

Clarifications

18 June 2010

This Addendum forms a part of the Contract Documents and modifies the original Documents dated May 20,2010, as noted below:

General:

- 01. Add: Form 101 - Statement of Special Inspections
Form 102 - Final Report of Special Inspections
Form 103 - Contractor's Statement of Responsibility
Form 104 - Fabricator's Certificate of Compliance

Specifications:

- 01. Section 03 30 00 - CAST-IN-PLACE CONCRETE
Delete: Section 2.08 Vapor Retarders.
- 02. Section 07 25 00 – WEATHER BARRIERS
Add:
PART 2 PRODUCTS
2.04 WEATHER BARRIER ASSEMBLIES
B. Manufacturers:
 - 1. Basis of Design: VaporBlock VB15 by Raven Industries.
 - 2. Other Acceptable Products:
 - a. Stego Wrap 15-mil Vapor Barrier by Stego Industries LLC.
- 03. Section 101419 – DIMENSIONAL LETTER SIGNAGE
Add:
PART 1 – GENERAL
1.03 SUBMITTALS
C. Submit two samples of each type of letter, showing size, thickness, font, finish and method of attachment.

SEVIGNY/96108.02
HPL Albany Branch
#710748

ADDENDUM #01

04. Section 124940 – MOTORIZED WINDOW SHADES

Add:

PART 2 PRODUCTS

2.01 MANUFACTURERS

B. Other acceptable Manufacturers:

1. Draper Inc.
2. Lutron

Delete:

PART 2 PRODUCTS

2.02 APPLICATION/SCOPE

3. Bid Requirements for Roller Shade Installer/Contractor:

c. “The Shade Controller Software shall be a complete control system including appropriate interface(s) to communicate with stand alone BAS/BMS, Day Lighting, AV, and/or central integration contractor(s) which shall be provided as part of the roller shade manufacturer-based proposal as separate line items listing the control / interface components provided. Equipment shall include, but not be limited to, motors, motor controllers; installation accessories, power accessories such as power supplies and transformers; wiring accessories such as splitters, couplers, and taps; integration accessories such as dry contact closure, relay, RS-232, RS-485, Ethernet, Bacnet, and/or Lonworks Interfaces/Gateways/Routers, and/or other accessories as required”.

05. Section 233600 – AIR TERMINAL UNITS

Add:

PART 2 PRODUCTS

2.4. UFW: FAN POWERED VARIABLE VOLUME UNITS (underfloor)

F. System Peripherals

1. “Contractor shall provide the PCD units (floor diffusers) to the access flooring contractor for mounting and securing into the floor panels.”

06. Section 271005 – STRUCTURED CABLING FOR VOICE AND DATA-INSIDE PLANT

Delete:

Entire Section 271005.

Drawings:

01. C1.1 “REMOVALS PLAN”

Add: Refer to attached C1.1 S1.

02. C1.3 “SITE PLAN GRADING & UTILITIES”

Add: Refer to attached C1.1 S3.

03. A111 “ FIRST FLOOR CONSTRUCTION PLAN”

Add:

General Note 6: “All content (including furniture + equipment) of existing library to be removed by Contractor”.

04. A811 “ FIRST FLOOR CEILING PLAN”

Add: Refer to attached SKA811.1

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HPL Albany Branch
#710748

ADDENDUM #01

Delete:

Note “ Elliptipar 30-30 Stack Lighting bot. @8’-5” w/wire cord. Hung from C2 Paired Compasso Channels, bot. @11’-4” power chord @each row”, shown in Student Area/YA Collection 019.

Add:

Note “ Elliptipar 30-30 Stack Lighting bottom of fixture @7’-6” w/wire cord. Hung from C2 Paired Compasso Channels, bot. @11’-4” power chord @each row”, shown in Student Area/YA Collection 019.

Delete:

Note “ Elliptipar 30-30 Stack Lighting bot. @8’-5” w/wire cord. Length increase in height w/ceiling (sloped ceiling) power chord @each row”, shown in Adult Collection 003.

Add:

Note “ Elliptipar 30-30 Stack Lighting bottom of fixture @8’-0” w/wire cord. Length increase in height w/ceiling (sloped ceiling) power chord @each row”, shown in Adult Collection 003.

Delete:

Note “Track Lighting Moda Lights Inviza Head (LED) on dimmers”, shown in Program Room 010.

Add:

Note: “Track Lighting MP Lighting with LED fixtures on dimmers. Provide 32 linear feet track lighting, layout as shown. Provide 1 head fixture every 2 feet of track”, shown in Program Room 010.

05. P111 “PLUMBING FIRST FLOOR PLAN”

Add: Refer to attached SKP111.1

06. P121 “ PLUMBING SECOND FLOOR/ROOF PLAN”

Add: Refer to attached SKP121.1

07. E211 “ELECTRICAL FIRST FLOOR POWER PLAN”

Delete:

All work associated with tele/data cabling, jacks and plates. Scope is limited to raceway and backboxes only. Install pullwire in all conduits for future cabling.

08. E301 “ELECTRICAL SCHEDULES AND DETAILS”

Delete:

Lighting Fixture Schedule Type “C”: LEDFOLIO P-22-US15/16-3500K.

Add:

Lighting Fixture Schedule Type “C”: LEDFOLIO P-22-US9/16-3500K.

Delete:

Lighting Fixture Schedule Type “G”: MODALIGHT MAT30.

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HPL Albany Branch
#710748

ADDENDUM #01

THREE LEWIS STREET
HARTFORD, CT 06103
PHONE (860) 525-6757
FAX (860) 525-1509

Add:

Lighting Fixture Schedule Type "G": MP Lighting track RAL001-*S-BN with L72 SR24 W35S 60 1 MA track heads. Track length per drawing. Track head quantity per Architect. Provide all fittings and couplings to complete tracks system.

09. SU1 "SITE UTILITY PLAN"
Add: Refer to attached SKSU1.1

End of Addendum #01

SEVIGNY/96108.02
HPL Albany Branch
#710748

ADDENDUM #01

THREE LEWIS STREET
HARTFORD, CT 06103
PHONE (860) 525-6757
FAX (860) 525-1509

Statement of Special Inspections

Project: *Hartford Public Library – Albany Avenue Branch*

Location: *Albany Avenue, Hartford CT*

Owner: *City of Hartford, 550 Main Street, Hartford CT*

Design Professional in Responsible Charge: *Girard and Company, LLP, Michael J. Vanasse, P.E.*

This *Statement of Special Inspections* is submitted as a condition for permit issuance in accordance with the Special Inspection and Structural Testing requirements of the Building Code. It includes a schedule of Special Inspection services applicable to this project as well as the name of the Special Inspection Coordinator and the identity of other approved agencies to be retained for conducting these inspections and tests. This *Statement of Special Inspections* encompass the following disciplines:

- Structural Mechanical/Electrical/Plumbing
 Architectural Other: _____

The Special Inspection Coordinator shall keep records of all inspections and shall furnish inspection reports to the Building Official and the Registered Design Professional in Responsible Charge. Discovered discrepancies shall be brought to the immediate attention of the Contractor for correction. If such discrepancies are not corrected, the discrepancies shall be brought to the attention of the Building Official and the Registered Design Professional in Responsible Charge. The Special Inspection program does not relieve the Contractor of his or her responsibilities.

Interim reports shall be submitted to the Building Official and the Registered Design Professional in Responsible Charge.

A *Final Report of Special Inspections* documenting completion of all required Special Inspections, testing and correction of any discrepancies noted in the inspections shall be submitted prior to issuance of a Certificate of Use and Occupancy.

Job site safety and means and methods of construction are solely the responsibility of the Contractor.

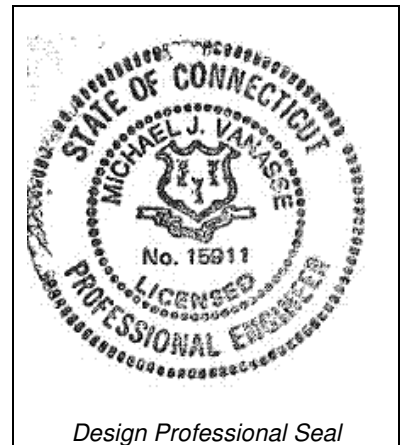
Interim Report Frequency: *Monthly* or per attached schedule.

Prepared by:



Michael J. Vanasse, P.E.

(type or print name)



Signature

04/05/10

Date

Owner's Authorization:

Building Official's Acceptance:

Signature

Date

Signature

Date

Schedule of Inspection and Testing Agencies

This Statement of Special Inspections / Quality Assurance Plan includes the following building systems:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Soils and Foundations | <input type="checkbox"/> Spray Fire Resistant Material |
| <input checked="" type="checkbox"/> Cast-in-Place Concrete | <input type="checkbox"/> Wood Construction |
| <input type="checkbox"/> Precast Concrete | <input type="checkbox"/> Exterior Insulation and Finish System |
| <input checked="" type="checkbox"/> Masonry | <input type="checkbox"/> Mechanical & Electrical Systems |
| <input checked="" type="checkbox"/> Structural Steel | <input type="checkbox"/> Architectural Systems |
| <input checked="" type="checkbox"/> Cold-Formed Steel Framing | <input type="checkbox"/> Special Cases |

Special Inspection Agencies	Firm	Address, Telephone, e-mail
1. Special Inspection Coordinator	to be determined	
2. Inspector	Dr.Clarence Welti, P.E., P,C. Geotechnical Engineering	227 Williams Street-P.O. Box 397 Glastonbury, CT 06033 (860) 633-4623
3. Inspector	<i>to be determined</i>	
4. Testing Agency	<i>to be determined</i>	
5. Testing Agency	<i>to be determined</i>	
6. Other a. Architect	Sevigny Architects	3 Lewis Street Hartford, CT 06103 (860) 525-6757
b. Structural Engineer	Girard and Company LLP	10 Waterchase Drive Rocky Hill, CT 06067 (860) 563-3820

Note: The inspectors and testing agencies shall be engaged by the Owner or the Owner's Agent, and not by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official, prior to commencing work.

Qualifications of Inspectors and Testing Technicians

The qualifications of all personnel performing Special Inspection and testing activities are subject to the approval of the Building Official. The credentials of all Inspectors and testing technicians shall be provided if requested.

Key for Minimum Qualifications of Inspection Agents:

When the Registered Design Professional in Responsible Charge deems it appropriate that the individual performing a stipulated test or inspection have a specific certification or license as indicated below, such designation shall appear below the *Agency Number* on the Schedule.

PE/SE	Structural Engineer – a licensed SE or PE specializing in the design of building structures
PE/GE	Geotechnical Engineer – a licensed PE specializing in soil mechanics and foundations
EIT	Engineer-In-Training – a graduate engineer who has passed the Fundamentals of Engineering examination

American Concrete Institute (ACI) Certification

ACI-CFTT	Concrete Field Testing Technician – Grade 1
ACI-CCI	Concrete Construction Inspector
ACI-LTT	Laboratory Testing Technician – Grade 1&2
ACI-STT	Strength Testing Technician

American Welding Society (AWS) Certification

AWS-CWI	Certified Welding Inspector
AWS/AISC-SSI	Certified Structural Steel Inspector

American Society of Non-Destructive Testing (ASNT) Certification

ASNT	Non-Destructive Testing Technician – Level II or III.
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International Code Council (ICC) Certification

ICC-SMSI	Structural Masonry Special Inspector
ICC-SWSI	Structural Steel and Welding Special Inspector
ICC-SFSI	Spray-Applied Fireproofing Special Inspector
ICC-PCSI	Prestressed Concrete Special Inspector
ICC-RCSI	Reinforced Concrete Special Inspector

National Institute for Certification in Engineering Technologies (NICET)

NICET-CT	Concrete Technician – Levels I, II, III & IV
NICET-ST	Soils Technician - Levels I, II, III & IV
NICET-GET	Geotechnical Engineering Technician - Levels I, II, III & IV

Exterior Design Institute (EDI) Certification

EDI-EIFS	EIFS Third Party Inspector
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Item	Agency # (Qualif.)	Scope
1. Shallow Foundations	<p style="text-align: center;">2</p> <p style="text-align: center;"><i>PE/GE</i></p> <p style="text-align: center;"><i>NICET-GET</i></p>	<p><i>Inspect soils below footings for adequate bearing capacity and consistency with geotechnical report.</i></p> <p><i>Inspect removal of unsuitable material and preparation of subgrade prior to placement of controlled fill</i></p>
2. Controlled Structural Fill	<p style="text-align: center;">4</p> <p style="text-align: center;"><i>PE/GE</i></p> <p style="text-align: center;"><i>NICET-ST</i></p>	<p><i>Perform sieve tests (ASTM D422 & D1140) and modified Proctor tests (ASTM D1557) of each source of fill material.</i></p> <p><i>Inspect placement, lift thickness and compaction of controlled fill.</i></p> <p><i>Test density of each lift of fill by nuclear methods (ASTM D2922)</i></p> <p><i>Verify extent and slope of fill placement.</i></p>
3. Deep Foundations		<p>NA</p>
4. Load Testing		<p>NA</p>
4. Other:		<p>NA</p>

Cast-in-Place Concrete

Item	Agency # (Qualif.)	Scope
1. Mix Design	1 ACI-CCI ICC-RCSI	<i>Review concrete batch tickets and verify compliance with approved mix design. Verify that water added at the site does not exceed that allowed by the mix design.</i>
2. Material Certification		NA
3. Reinforcement Installation	4 ACI-CCI ICC-RCSI	<i>Inspect size, spacing, cover, positioning and grade of reinforcing steel. Verify that reinforcing bars are free of form oil or other deleterious materials. Inspect bar laps and mechanical splices. Verify that bars are adequately tied and supported on chairs or bolsters</i>
4. Post-Tensioning Operations		NA
5. Welding of Reinforcing		NA
6. Anchor Rods	4 ACI-CCI	<i>Inspect size, positioning and embedment of anchor rods. Inspect concrete placement and consolidation around anchors.</i>
7. Concrete Placement	4 ACI-CCI ICC-RCSI	<i>Inspect placement of concrete. Verify that concrete conveyance and depositing avoids segregation or contamination. Verify that concrete is properly consolidated.</i>
8. Sampling and Testing of Concrete	4 ACI-CFTT ACI-STT	<i>Test concrete compressive strength (ASTM C31 & C39), slump (ASTM C143), air-content (ASTM C231 or C173) and temperature (ASTM C1064).</i>
9. Curing and Protection	4 ACI-CCI ICC-RCSI	<i>Inspect curing, cold weather protection and hot weather protection procedures.</i>
10. Other:		NA

Item	Agency # (Qualif.)	Scope
1. Fabricator Certification/ Quality Control Procedures <input type="checkbox"/> Fabricator Exempt	4 AWS/AISC- SSI ICC-SWSI	<i>Review shop fabrication and quality control procedures.</i>
2. Material Certification	1 AWS/AISC- SSI ICC-SWSI	<i>Review certified mill test reports and identification markings on wide-flange shapes, high-strength bolts, nuts and welding electrodes</i>
3. Open Web Steel Joists	1 & 4 AWS/AISC- SSI ICC-SWSI	<i>Review joists for spacing and straightness and general overall condition of members. Verify installation of bridging. Visually inspect connection of all bridging, and joist end connection to supports for conformance with manufacturers requirements.</i>
4. Bolting	4 AWS/AISC- SSI ICC-SWSI	<i>Inspect installation and tightening of high-strength bolts. Verify that splines have separated from tension control bolts. Verify proper tightening sequence. Continuous inspection of bolts in slip-critical connections.</i>
5. Welding	4 AWS-CWI ASNT	<i>Visually inspect all welds. Inspect pre-heat, post-heat and surface preparation between passes. Verify size and length of fillet welds. Ultrasonic testing of all full-penetration welds.</i>
6. Shear Connectors		NA
7. Structural Details	1 PE/SE	<i>Inspect steel frame for compliance with structural drawings, including bracing, member configuration and connection details.</i>
8. Metal Deck	4 AWS-CWI	<i>Inspect welding and side-lap fastening of metal roof and floor deck.</i>
9. Other:		NA

Cold-Formed Steel Framing

Item	Agent No. (Qualif.)	Scope
1. Member Sizes	2 <i>EIT</i>	<i>Randomly verify partition framing for size and spacing and general fit-up.</i>
2. Material Thickness	2 <i>EIT</i>	<i>Randomly verify the gage of stud and track material with contract documents.</i>
3. Material Properties	2 & 4 <i>EIT</i>	<i>Review submissions for material properties of cold-formed steel materials for interior partition assembly.</i>
4. Mechanical Connections	2 <i>EIT</i>	<i>Verify initial partition connections as noted on Contract Documents.</i>
5. Welding		<i>N/A</i>
6. Framing Details	2 <i>EIT</i>	<i>Review for conformance with the contract documents.</i>
7. Other	1 <i>EIT</i>	<i>Continuous monitoring of testing lab results to assure conformance of construction documents. Notify engineer of record immediately of all discrepancies.</i>

Final Report of Special Inspections

Project: *Hartford Public Library – Albany Avenue Branch*

Location: *Albany Avenue, Hartford CT*

Owner: *City of Hartford*

Owner's Address: *550 Main Street
Hartford CT*

Architect of Record: *Sevigny Architects, 3 Lewis Street, Hartford, CT 06103*

Structural Engineer of Record: *Girard and Company LLP
10 Waterchase Drive, Rocky Hill, CT 06067*

To the best of my information, knowledge and belief, the Special Inspections required for this project, and itemized in the *Statement of Special Inspections* submitted for permit, have been performed and all discovered discrepancies have been reported and resolved other than the following:

Comments:

(Attach continuation sheets if required to complete the description of corrections.)

Interim reports submitted prior to this final report form a basis for and are to be considered an integral part of this final report.

Respectfully submitted,
Special Inspector

(Type or print name)

Signature

Date

Licensed Professional Seal

Final Report of Special Inspections

Agent's Final Report

Project: *Hartford Public Library – Albany Avenue Branch*
Albany Avenue, Hartford CT

Agent:

Special Inspector:

To the best of my information, knowledge and belief, the Special Inspections or testing required for this project, and designated for this Agent in the *Statement of Special Inspections* submitted for permit, have been performed and all discovered discrepancies have been reported and resolved other than the following:

Comments:

(Attach continuation sheets if required to complete the description of corrections.)

Interim reports submitted prior to this final report form a basis for and are to be considered an integral part of this final report.

Respectfully submitted,
Agent of the Special Inspector

(Type or print name)

Signature

Date

*Licensed Professional Seal or
Certification*

Contractor's Statement of Responsibility

Each contractor responsible for the construction or fabrication of a system or component designated in the Quality Assurance Plan must submit a Statement of Responsibility.

Project: *Hartford Public Library – Albany Avenue Branch*
Albany Avenue, Hartford CT

Contractor's Name:

Address:

License No.:

Description of designated building systems and components included in the Statement of Responsibility:

Contractor's Acknowledgment of Special Requirements

I hereby acknowledge that I have received, read, and understand the Quality Assurance Plan and Special Inspection program.

I hereby acknowledge that control will be exercised to obtain conformance with the construction documents approved by the Building Official.

Signature

Date

Contractor's Provisions for Quality Control

Procedures for exercising control within the contractor's organization, the method and frequency of reporting and the distribution of reports is attached to this Statement.

Identification and qualifications of the person(s) exercising such control and their position(s) in the organization are attached to this Statement.

Fabricator's Certificate of Compliance

Each approved fabricator that is exempt from Special Inspection of shop fabrication and implementation procedures per section 1704.2 of the International Building Code must submit a *Fabricator's Certificate of Compliance* at the completion of fabrication.

Project: *Hartford Public Library – Albany Avenue Branch*
Albany Avenue, Hartford CT

Fabricator's Name:

Address:

Certification or Approval Agency:

Certification Number:

Date of Last Audit or Approval:

Description of structural members and assemblies that have been fabricated:

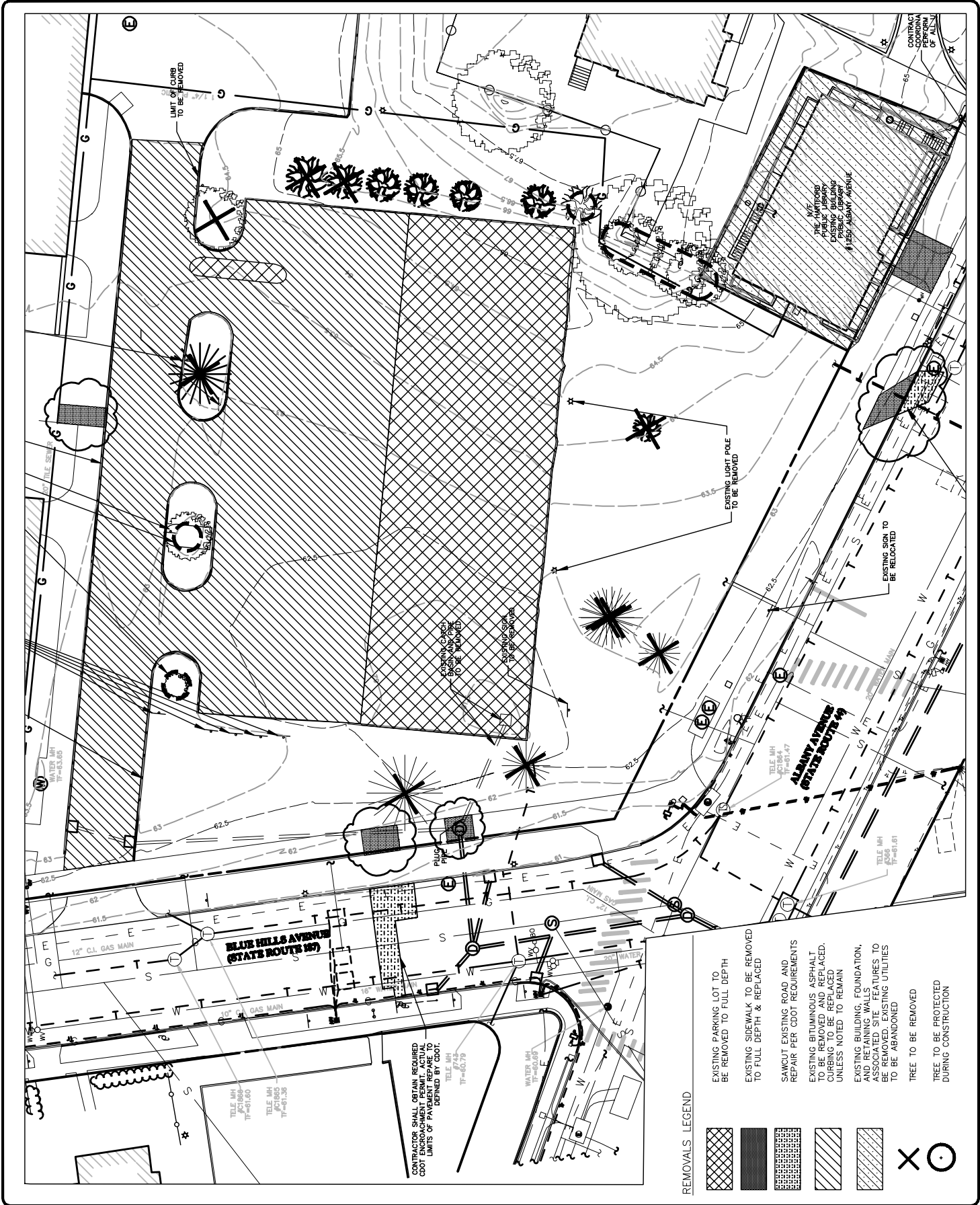
I hereby certify that items described above were fabricated in strict accordance with the approved construction documents.

Signature








Date

Title

Attach copies of fabricator's certification or building code evaluation service report and fabricator's quality control manual



REMOVALS LEGEND

-  EXISTING PARKING LOT TO BE REMOVED TO FULL DEPTH
-  EXISTING SIDEWALK TO BE REMOVED TO FULL DEPTH & REPLACED
-  SAWCUT EXISTING ROAD AND REPAIR PER CDDOT REQUIREMENTS
-  EXISTING BITUMINOUS ASPHALT CURBING TO BE REPLACED UNLESS NOTED TO REMAIN
-  EXISTING BUILDING, FOUNDATION, AND RETAINING WALLS TO BE REMOVED. EXISTING UTILITIES TO BE ABANDONED
-  TREE TO BE REMOVED
-  TREE TO BE PROTECTED DURING CONSTRUCTION



SEVIGNY

ARCHITECTS
PLANNERS
INTERIOR DESIGNERS

HARTFORD, CT
860-625-6787

Malone & Macdonald

1000
Canaan, Connecticut 06026
Phone: 860-233-1177 Fax: 860-233-1178

HARTFORD PUBLIC LIBRARY
ALBANY AVE BRANCH

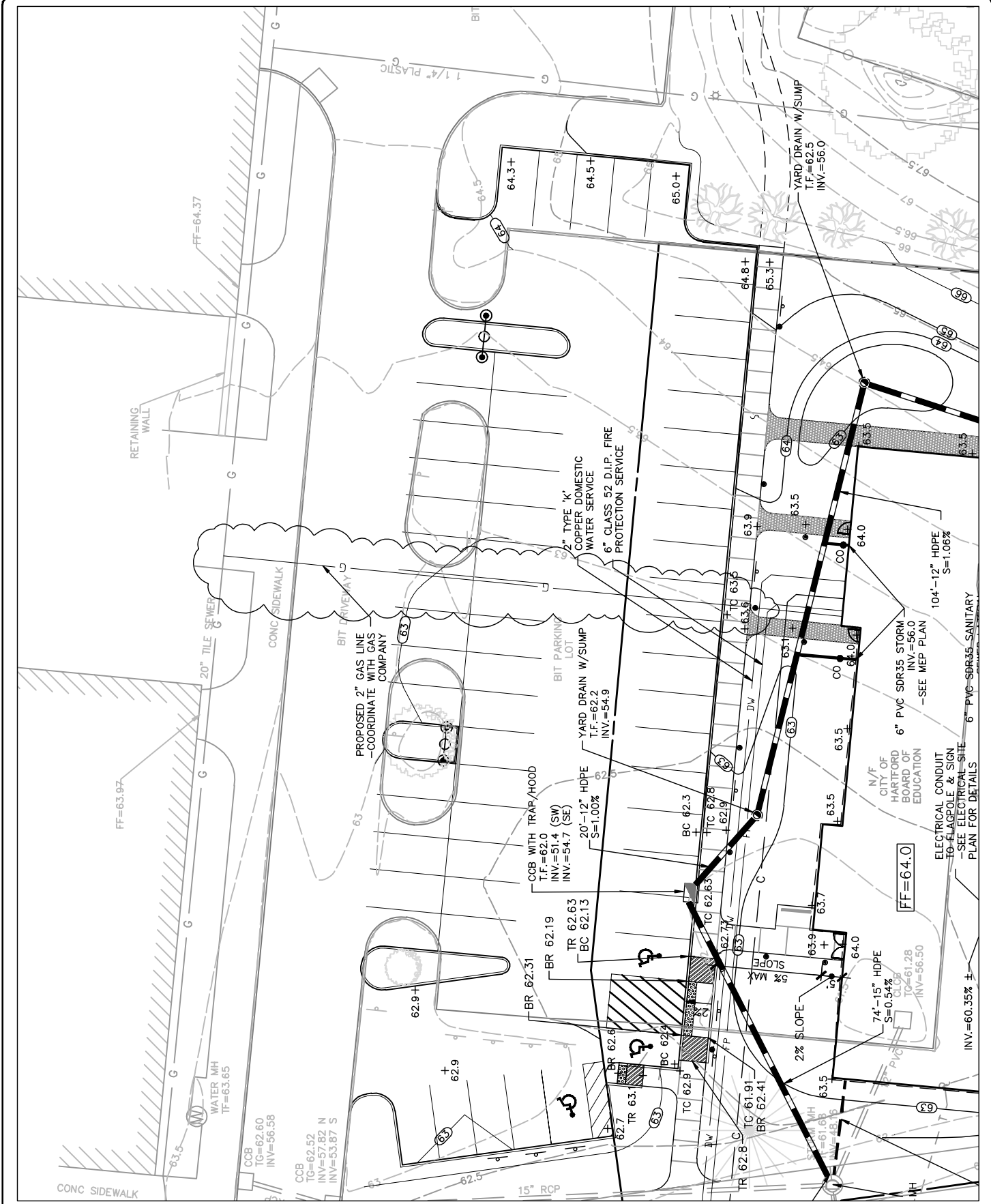
HARTFORD, CONNECTICUT

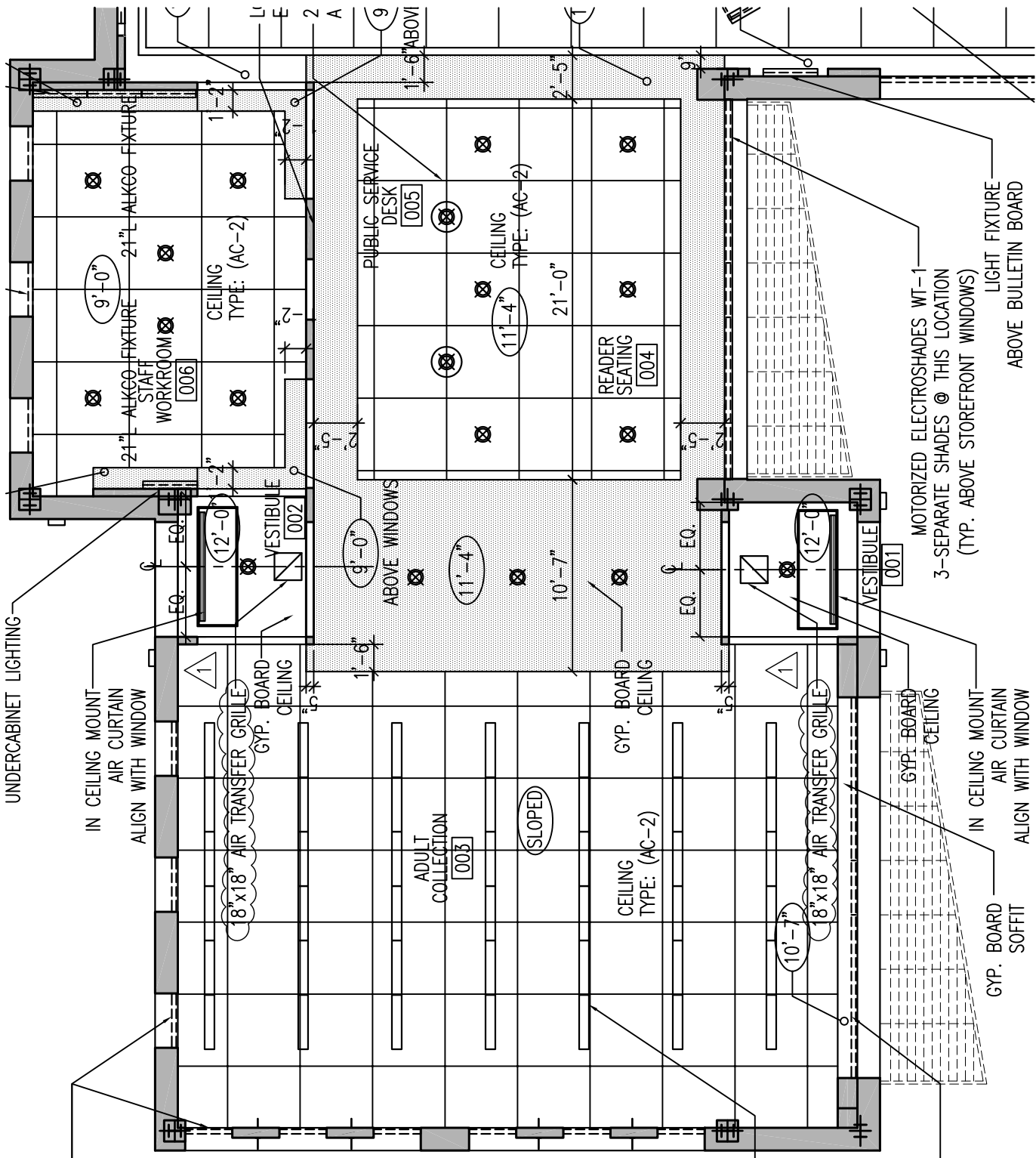
SITE PLAN
GRADING & UTILITIES

DATE: MAY 20, 2010
REVISED: JUNE 01, 2010
DESIGNED BY: J. JOHNSON

SCALE: N.T.S.

C1.1 S3





ELECTROSHADES WT-1
 STOREFRONT WINDOWS)

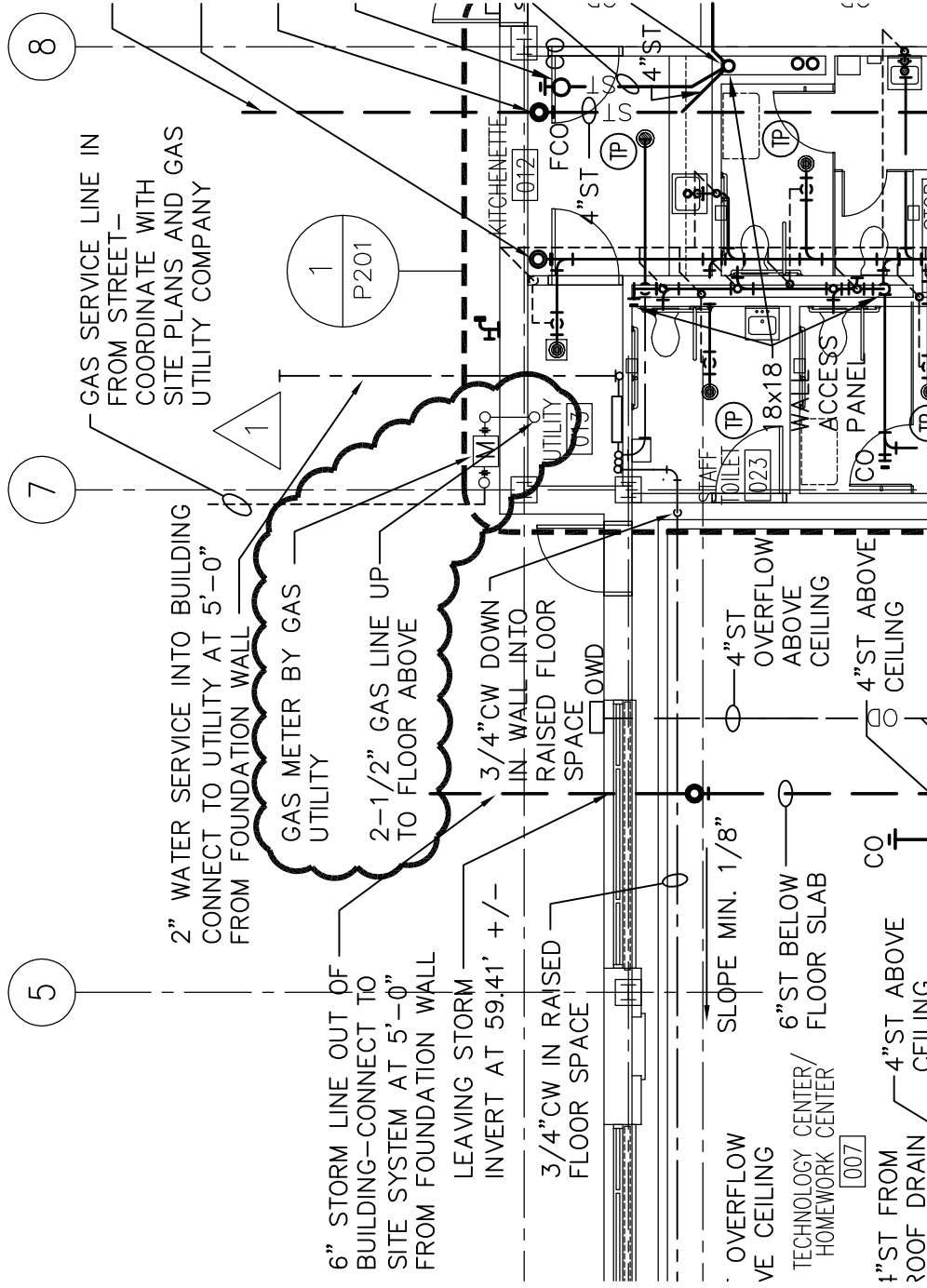
30x30 STACK LIGHTING
 @ 8'-5" W/WIRE CHORD
 REASE IN HT. W/CEILING
 (SLOPED CEILING)
 R CHORD @ EACH ROW

ELECTROSHADES WT-1
 SHADES @ THIS LOCATION
 STOREFRONT WINDOWS)

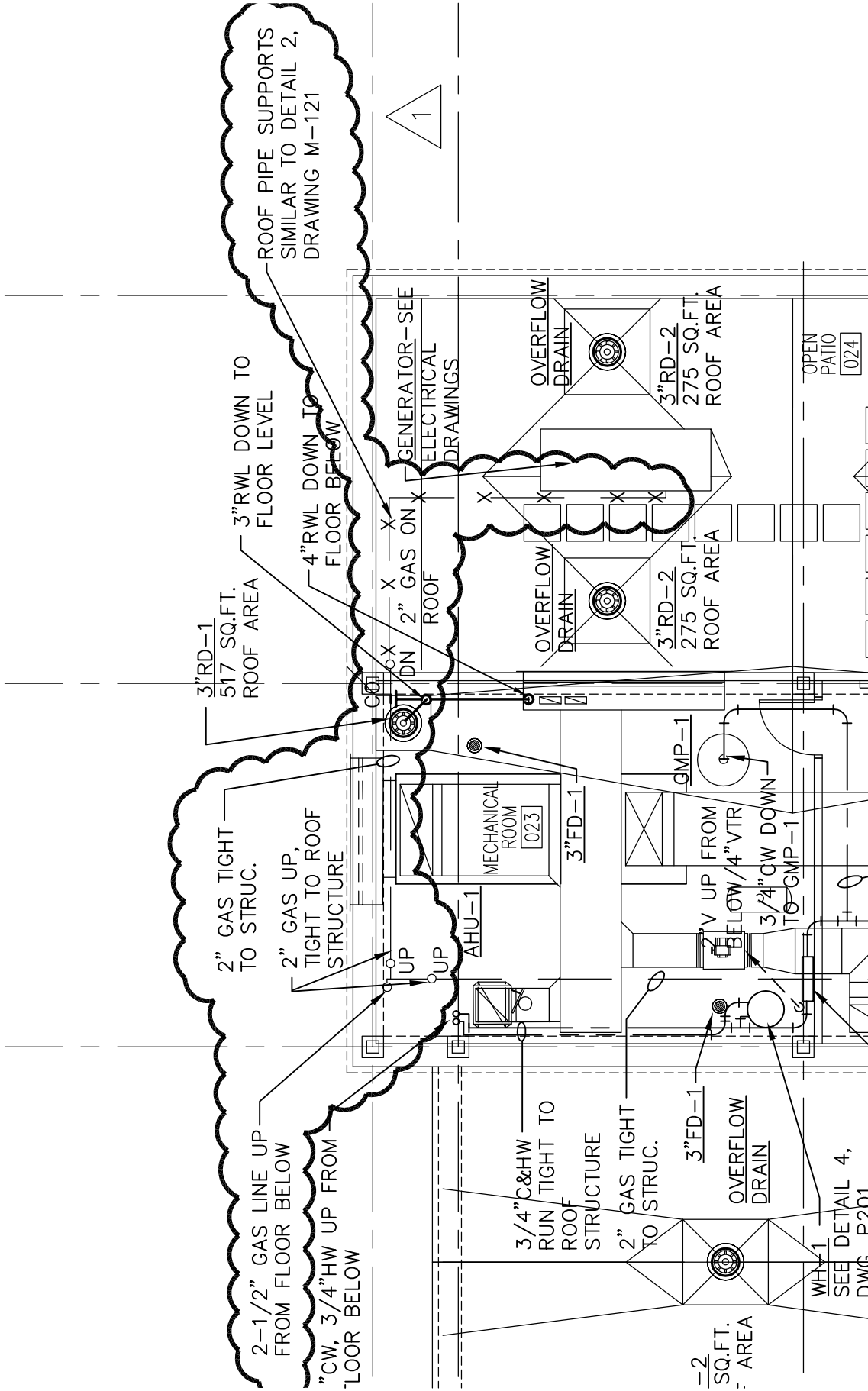
1 PARTIAL FIRST FLOOR CEILING PLAN

SKA811.1 1/8"=1'-0"

MOTORIZED ELECTROSHADES WT-1
 3-SEPARATE SHADES @ THIS LOCATION
 (TYP. ABOVE STOREFRONT WINDOWS)
 LIGHT FIXTURE
 ABOVE BULLETIN BOARD



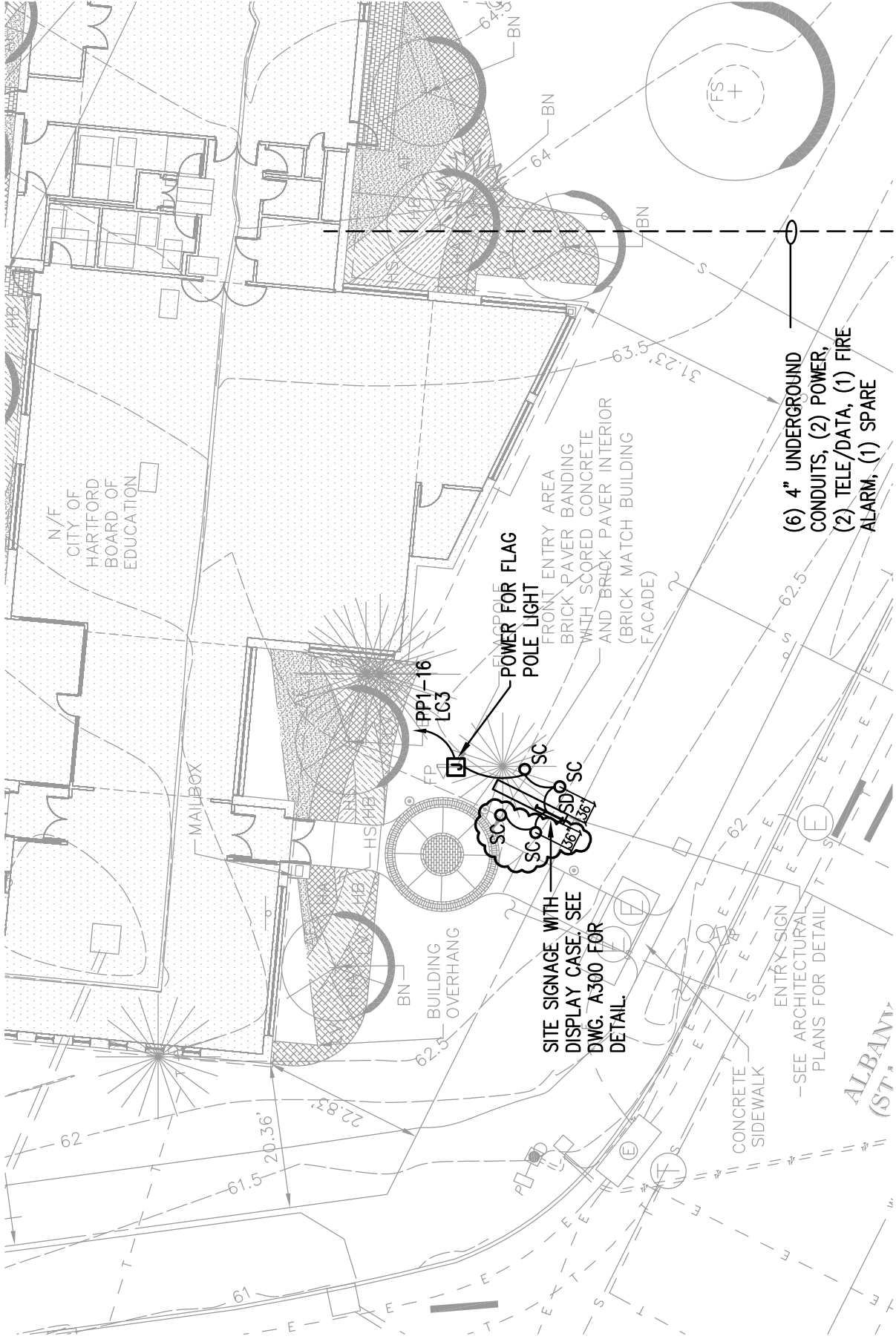
1 **FIRST FLOOR PARTIAL PLAN**
SCALE: 1/8"=1'-0"



FIRST FLOOR PARTIAL PLAN

SCALE: 1/8"=1'-0"

1 SKP121.1



(6) 4" UNDERGROUND
CONDUITS, (2) POWER,
(2) TELE/DATA, (1) FIRE
ALARM, (1) SPARE

POWER FOR FLAG
POLE LIGHT
FRONT ENTRY AREA
BRICK PAVER BANDING
WITH SCORED CONCRETE
AND BRICK PAVER INTERIOR
(BRICK MATCH BUILDING
FACADE)

SITE SIGNAGE WITH
DISPLAY CASE, SEE
DWG. A300 FOR
DETAIL.

1 PARTIAL SITE PLAN

SCALE: 1"=20'

SKSU1.1

All remaining specifications, terms and conditions remain the same.

Carita Rozie

Principal Administrative Analyst

End of Addenda #1

Company Name – _____

**REQUEST FOR RESPONSE
BID NO: 5066**

Department of Public Works Project No: N/A



**NEW CONSTRUCTION OF THE HARTFORD PUBLIC LIBRARY
ALBANY AVE BRANCH
HARTFORD, CONNECTICUT**

DEADLINE: 2:00 P.M., Thursday, June 24, 2010

Carita Rozie
Principal Administrative Analyst
Rozic001@hartford.gov

INVITATION TO RESPOND

PROJECT NUMBER:	BID NO: 5066
DEADLINE :	2:00 PM, JUNE 24, 2010
BID TITLE :	NEW CONSTRUCTION OF THE HARTFORD PUBLIC LIBRARY-ALBANY AVE BRANCH
SITE LOCATION:	HARTFORD, CONNECTICUT

The City of Hartford is soliciting proposals for the [New Construction of The Hartford Public Library Albany Ave Branch](#) Project. This Contract is for [demolition of the existing Library building and construction of the new Library facility to include all environmental remediation, site improvements, foundations, structural steel, masonry veneer, roofing and associated mechanical, electrical, plumbing and fire protection.](#)

Below is an outline of some of the requirements that apply specifically to this project. These requirements are discussed in greater detail in Section 3, General Information.

BID INFORMATION (if not attached) is available upon receipt of this invitation over the Internet at http://www.das.state.ct.us/Purchase/Portal/Portal_Home.asp. Drawings associated with this bid, if not included within the bid documents can be viewed at <http://www.merrittgraphics.com/>. Click on the PlanWell link, select "Public PlanRoom", then select this project. Hard copies may be purchased from Merritt Graphics. Fees to purchase sets are non-refundable and will be posted on the site.

Additionally, plans may be ordered by calling Merritt Graphics at 800.344.4477 and requesting an order form.

Adobe Acrobat reader may be required to view some of this information. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided on the internet bid page.

Businesses without internet access equipment, may contact the Procurement Services Department at 860.757.9610 for any Bid information. Our fax number is 860.722.6607.

A PRE-BID Conference will be held on Friday, June 11, 2010 at 10:30 A.M at the Hartford Public Library branch located at 1250 Albany Avenue Hartford, CT. Bidding Contractors are requested to attend this pre-bid conference or make other arrangements to visit the site. Contact Carita Rozie at 757-9614 for further information.

Bidders will be required to provide:

- [10%](#) bid bond, cashier's or certified check with your response (see Standard Instructions). NOTE: The City of Hartford is now providing contractors with the [option](#) of submitting an electronic Bid Bond through the Surety2000 website.

Surety 2000 is an Internet-based surety processing, verification and security system, developed in cooperation with the surety industry. Contractors and Surety Agents may contact Surety 2000 at: 1-800-660-3263 or by going to www.surety2000.com for more information.

- Performance and Payment bonds for 100% of the project upon award [if the contract value exceeds \\$50,000.00](#) (see Standard Instructions).

- Copies of current Federal, State and City certifications as applicable.

SPECIAL NOTES:

- A. Questions related to this project must be received in writing no later than June 15, 2010 by 2:00 PM. We strongly recommend that prospective Candidates review specifications early in the solicitation process and submit all questions at one time. Written questions are to be sent to the buyer whose name appears on the invitation via email.
- B. A Bidder, as a condition of receiving the award of this contract, will be required to comply with Chapter 2, Article X, (Equal Employment Opportunity) of the Municipal Code and the "Greater Hartford Affirmative Action Plan".
- C. A delinquent tax status will result in disqualifying a Bidder.
- D. A Bidder receiving an award will be required to provide proof of its current standing with the Connecticut Secretary of State's Office (see Response Section, Bidder's Qualifications).
- E. The DAS Contractor Prequalification Program (Public Act 03-215) requires all contractors to prequalify "before they can bid on any construction, alteration, remodeling, repair or demolition of any public building (does not apply to road construction), for work by the state or a municipality, estimated to cost more than \$500,000 and which is funded in whole or in part with state funds. This project is subject to the state prequalification provisions if indicated in the "Construction Contract Summary Sheet" located at the front of this document. Information and application forms related to this program are located on the internet at: http://www.das.state.ct.us/Business_Svs/PreQual/Prequal.asp.

PLAN HOLDERS LISTS are available from Merritt Graphics' PlanWell site located at <http://www.merrittgraphics.com/>. Lists of Bidders having picked up bid documents will not be provided over the phone.

If, after review of the bid documents, your firm is interested in performing the services specified, provide the information and documentation requested, sign and return the complete document, along with your detailed response, to Procurement Services by the due date. We would appreciate the courtesy of promptly advising us if you do not intend to respond. For any questions contact Carita Rozie @ 860.757.9614 or email @ rozic001@hartford.gov.

CONSTRUCTION PROJECT SUMMARY SHEET

RFR NUMBER:	BID NO: 5066
BID TITLE :	NEW CONSTRUCTION OF THE HARTFORD PUBLIC LIBRARY-ALBANY AVE BRANCH

ESTIMATED CONSTRUCTION COST: \$4,000,000

CONTRACT TYPE: OPEN COMPETITIVE WITH W/MBE % GOAL
 SMALL MINORITY BUSINESS ENTERPRISE SET ASIDE
 SMALL CONTRACTOR SET ASIDE

STATE OF CONNECTICUT PREQUALIFICATION REQUIRED: YES NO

PERCENTAGE OF MBE/WBE PARTICIPATION REQUIRED: 15%

FEDERAL WAGE RATE REQUIREMENTS: YES NO

STATE WAGE RATE REQUIREMENTS: YES NO

HARTFORD BASED BIDDER ADVANTAGE: APPLICABLE NON-APPLICABLE

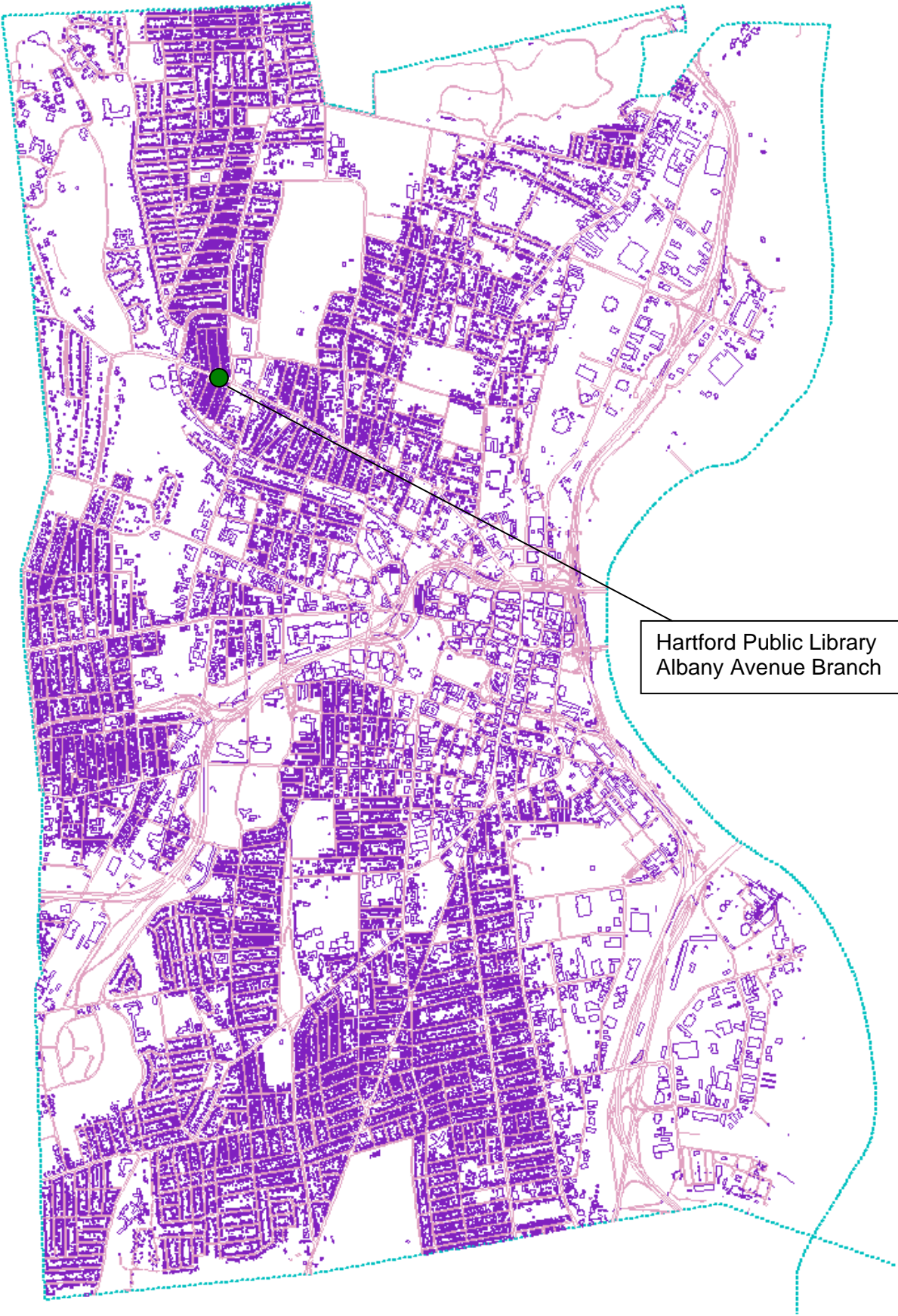
PLANS AVAILABLE AS PART OF BID DOCUMENTS: YES NO

SPECIAL INSURANCE REQUIREMENTS: YES NO

CALENDAR DAYS ALLOWED FOR CONTRACT WORK: WORK SHALL BE SUBSTANTIALLY COMPLETE AS OUTLINED IN THE MILESTONE SCHEDULE INCORPORATED AS PART OF THE CONTRACT DOCUMENTS.

LIQUIDATED DAMAGES FOR LATE COMPLETION: \$0 Per Calendar Day

DISCLAIMER: THIS SHEET IS PROVIDED FOR GENERAL INFORMATION ONLY AND IS SOLELY INTENDED TO ASSIST BIDDERS IN UNDERSTANDING THE GENERAL SCOPE OF WORK. BIDDERS MUST REFER TO SPECIFIC CONTRACT SECTIONS FOR DETAILS. IN THE EVENT OF A CONFLICT, THE PROJECT AND CONTRACT SPECIFICATIONS SHALL TAKE PRECEDENCE OVER THIS CONTRACT SUMMARY SHEET.



Hartford Public Library
Albany Avenue Branch

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<u>Attachment B</u> Preliminary Geotechnical Study for Proposed New Building for the Hartford Public Library; Albany Avenue Branch, CT; prepared by Dr. Clarence Welti, PE., PC.		

LIST OF DRAWINGS

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SD112	ENVIRONMENTAL MANAGEMENT PLAN
HM-1.1	BASEMENT, FIRST FLOOR & ROOF ABATEMENT PLANS
C1.1	REMOVALS PLAN
C1.2	SITE PLAN – LAYOUT & LANDSCAPING
C1.3	SITE PLAN – GRADING & UTILITIES
C1.4	SITE PLAN – SEDIMENT AND EROSION CONTROL & SPECIFICATIONS
C1.5	SITE DETAILS
C1.6	CITY DETAILS
EG111	EGRESS FLOOR PLAN
A111	FIRST FLOOR CONSTRUCTION PLAN
A112	FIRST FLOOR SYMBOLS PLAN
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A114	ACCESS FLOOR LAYOUT
A121	PENTHOUSE CONSTRUCTION PLAN
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A200		ROOF PLAN
A201		ROOF DETAILS
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A300		EXTERIOR ELEVATIONS
A400		BUILDING SECTIONS
A401		BUILDING SECTIONS
A500		WALL TYPES + SECTIONS
A501		WALL TYPES + SECTIONS
A510		WALL SECTIONS
A511		WALL SECTIONS
A512		WALL SECTIONS
A513		WALL SECTIONS
A514		WALL SECTIONS
A515		WALL SECTIONS
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A521		WALL DETAILS
A522		WALL DETAILS
A523		WALL DETAILS
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S201		FLOOR FRAMING PLAN
S202		ROOF FRAMING PLAN
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S302		FOUNDATION SECTIONS
S303		FOUNDATION SECTIONS
S401		ROOF FRAMING SECTIONS
S402		ROOF FRAMING SECTIONS
S403		ROOF FRAMING SECTIONS
S404		ROOF FRAMING SECTIONS
S405		ROOF FRAMING SECTIONS

Invitation To Respond

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S601		COLUMN SCHEDULE
S602		COLUMN SCHEDULE
FP111		MAIN AND UPPER LEVEL FLOOR PLANS – FIRE PROTECTION
FP201		FIRE PROTECTION DETAILS
M001		MECHANICAL LEGEND, ABBREVIATIONS & NOTES
M111		MECHANICAL FIRST FLOOR PLAN
M112		MECHANICAL UNDER FLOOR PIPING PLAN
M121		MECHANICAL SECOND LEVEL & ROOF PLAN
M201		MECHANICAL PARTIAL PLANS & ELEVATIONS
M301		MECHANICAL DETAILS
M302		MECHANICAL SEISMIC DETAILS
M401		HEATING/COOLING SYSTEM PIPING SCHEMATIC
M501		MECHANICAL DDC CONTROL SCHEMATICS
M502		MECHANICAL DDC CONTROL SCHEMATICS
M503		MECHANICAL DDC CONTROL POINTS LIST
M601		MECHANICAL SCHEDULES
M602		MECHANICAL SCHEDULES
P001		PLUMBING LEGEND & GENERAL NOTES
P111		PLUMBING FIRST FLOOR PLAN
P121		PLUMBING SECOND FLOOR/ROOF PLAN
P201		PLUMBING FIRST FLOOR PARTIAL PLAN AND RISER DIAGRAMS
P301		PLUMBING DETAILS
P601		PLUMBING SCHEDULES
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E211		ELECTRICAL FIRST FLOOR POWER PLAN
E221		ELECTRICAL SECOND FLOOR/ROOF POWER PLAN
E301		ELECTRICAL SCHEDULES AND DETAILS
E302		ELECTRICAL SCHEDULES AND DETAILS
E303		ELECTRICAL SCHEDULES AND DETAILS
SU1		SITE UTILITY PLAN

GENERAL INFORMATION FOR PREPARATION OF A RESPONSE

Revision 050809

3.1	How To Respond:	
3.2	Transaction Fee	
3.3	Bidder's Tax Status	
3.4	Bid Bond	
3.5	Prevailing Wages	
3.6	Withdrawal Or Modification Of Bid	
3.7	Examination Of Site And Documents	
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Invitation To Respond

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3.21	EEO/Affirmative Action Report	
3.22	Compliance With Law	
3.23	Governing Law	

LABOR COMPLIANCE

	WAGE RATES	
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	SAMPLE FORMS - included in this document by reference, are available at http://www.hartford.gov/purchasing/Documents.htm Document titled: Standard Construction Sample Forms:	
	Certificate of Non-segregated Facilities	1
	Notification of Job Openings During Project	1
	About Compliance Reports	1
	Monthly Workforce Utilization Report	1
	Monthly M/WBE Payment Status Report	1
	Final M/WBE Payment Status Report	1

SECTION 1.0
RESPONSE FORMS

Responses are to be delivered to:

**Hartford City Hall, Procurement Services,
550 Main Street, Suite 100
Hartford, Ct. 06103.**

No later than the deadline date and time. Be sure to indicate the request number, name, and opening time in the spaces provided. Mark the original response package as "ORIGINAL" on the front cover. See Section 3.1 for more information.

Response Check List

(NOTE: This Check List may not contain every response item for every solicitation. It is the Responder's responsibility to ensure submittal of all required response information.)

- Response Signature form completed (Section 1.1)
- Response pricing completed (Section 1.2)
- Statement of Qualifications completed (Section 1.3)
- Certified by the City as an Equal Employment Opportunity Employer
http://www.hartford.gov/human_relations/ohr2.0/MWBE_Certification.htm
- Current in taxes and other fees owed to the City?
- Acknowledged Addenda (Section 1.1)
- Satisfy Living Wage requirements for service contracts where local labor pool is used
<http://www.hartford.gov/purchasing/Documents.htm>
- Bid bond (if required in the Invitation To Respond)
- Current with State's Pre-Qualification Requirements?
http://www.das.state.ct.us/Purchase/redirect_Pregual.asp
- Satisfy the Minority Utilization requirement (indicated on the Summary page, usually page 2 of the bid documents) and completed the forms (found at the end of Section 1)
- The electronic files, from which you printed your hard copy proposal, are to be emailed to the buyer within one hour **AFTER** the deadline for submitting hard copy responses. See section 3.1 E

Electronic Bid Bonds

* If a bid bond is required and you choose to submit an electronic bid bond, please be advised that upon signing your bid with the digital signature you are also signing the Bid Bond. All legal obligations associated with the bid bond will be validated upon signing of the bid with the digital signature.

**1.1 RESPONSE SIGNATURE FORM – New Construction of The Hartford Public Library
Albany Ave Branch – RFR #5066, DPW Project # NA**

Company Name -		
Address -		
Phone -	Fax -	Email -
Manager -		Fed ID#

The undersigned hereby declares that he/she or they are thoroughly familiar with the specifications, the various sites, the City’s requirements, and the objectives for each element of the project item or service and understands that in signing this proposal all right to plead any misunderstanding regarding the same is waived. The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

The undersigned hereby declares that no reason or persons other than those named herein are interested in this proposal, which is made without any connection with any other person or persons making any proposal for the same work and is in all respects fair and without collusion or fraud; that no person acting for or employed by the City of Hartford is directly or indirectly interested therein, or in the supplies or works to which it relates, or will receive any part of the profit or any commission there from in any manner which is unethical or contrary to the best interest of said City of Hartford.

The undersigned additionally declares that they are not debarred or suspended, or otherwise excluded from, or ineligible for, participation in City of Hartford, State of Connecticut or federally funded projects (Executive Order 12549).

The undersigned certifies under penalty of false statement that the information provided in this response is true.

Delivery / Initiate Services:		Calendar days after receipt of contract.	
Bid Security provided by	For electronic bonds enter bond number otherwise check the appropriate box	Electronic Bond #	<input type="checkbox"/> Bond (hard copy)
			<input type="checkbox"/> Certified Check
EEO Certification Status (check one) <small>See General Information for Preparing a Response paragraph 3.10</small>		<input type="checkbox"/> Current and on file	<input type="checkbox"/> EEO form attached
DAS Prequalified Contractor? (non highway construction projects >\$500,000 see: http://www.das.state.ct.us/)		<input type="checkbox"/> Certificate attached	<input type="checkbox"/> Update Statement attached
Insurance Agent Name -		Tel.-	
Submitted by -			
Printed name and title		Date	

(Authorized Agent of Company)

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	.	Dated	.	Addendum #	.	Dated	.
Addendum #	.	Dated	.	Addendum #	.	Dated	.

1.2 RESPONSE PRICING

BASE BID and ALTERNATES

BASE BID as shown on the contract drawings and in the specifications including all Addenda.	\$
Base Bid in words (if submitting a handwritten response)	
Alternate #1 – DEDUCT Building Demolition & Abatement	\$

1.3 STATEMENT OF QUALIFICATIONS

Please answer the following questions regarding your company's past performance. Attach a financial statement or other supportive documentation. Failure to reply to this instruction may be regarded as justification for rejecting a bid.

1. Number of years in business - _____

DUNS Number: _____

2. Number of personnel employed Part time - _____, Full time - _____,

3. List six contracts of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.
.	.	.	.
.	.	.	.
.	.	.	.
.	.	.	.
.	.	.	.
.	.	.	.

4. DAS CONTRACTOR PREQUALIFICATION	You certify that there has been no substantial change in your financial position or corporate structure since your most recent prequalification certificate was issued or renewed, other than those changes noted in the update statement (attached).	YES	NO
		<input type="checkbox"/>	<input type="checkbox"/>

5. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)	<input type="checkbox"/> general partnership
	<input type="checkbox"/> limited partnership
	<input type="checkbox"/> limited liability corporation
	<input type="checkbox"/> limited liability partnership,
	<input type="checkbox"/> corporation doing business under a trade name
	<input type="checkbox"/> individual doing business under a trade name
	<input type="checkbox"/> other (specify)

6. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled See General Information for Responding paragraph 3.17	<u>Connecticut corporations</u> - Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	<u>Out-of -State corporations</u> - Do you have a valid license to do business in the State of Connecticut? If a license is not required for the services being provided have you filed with the Connecticut Secretary of State?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

7. Is your local organization an affiliate of a parent company? If so, Indicate the principal place of business of your company and the name of the agent for service <u>if different from what has been indicated on the response form:</u>				
Business Name	.			
Address	.			
City	.	State	.	Zip
Name of Agent	.			

NOTE: In the case of a Limited Liability Corporation or a Limited Liability Partnership a certified copy of the Articles of Organization certified as valid and in effect as of the date of the bid opening will be required within 30 days of the bid opening.

A listing of the corporate officers, in the case of a corporation; the general or managing partners, in the case of a partnership; or the managers and members in the case of either a limited liability partnership or company will be required within 30 days of the bid opening.

8. Your company may be asked to submit the following information relative to your company's financial statements prior to receiving an award. This information will not be part of the public bidding record and will remain confidential if it is submitted via an email that requests confidentiality or it hand delivered, in a separate sealed envelop marked "Confidential."

All information should be supported with appropriate audited financials.

- a. Book Value (Total Assets (-) Total Liabilities)
- b. Working Capital (Current Assets (-) Current Liabilities)
- c. Current Ratio (Current Assets/Current Liabilities)
- d. Debt to Equity Ratio (Long Term Debt/Shareholder's Equity)
- e. Return on Assets (Net Income/Total Assets)
- f. Return on Equity (Net Income/Shareholder's Equity)
- g. Return on Invested Capital (Net Income/Long Term Debt = Shareholders' Equity)

9. Taxpayer's Identification Number:

Respondents must provide their Taxpayer Identification Number on the response form (Fed ID#). Award recipients, whether an individual, proprietor, partnership or a non-profit corporation or organization must file the Internal Revenue Service Form W-9, Request for Taxpayer Identification Number and Certification with the City. Copies of this form are available at: <http://www.hartford.gov/purchasing/documents.htm>

Additional information may be requested subsequent to your responding to this solicitation.

1.4 SUBCONTRACTOR INFORMATION

Forms labeled Section 1.4 are provided below to accommodate the Base Bid (or Lump Sum) and alternates (if called for) in this Request for Response (RFR).

The information provided below applies to: (Check one box as appropriate)

Base Bid	Alternate 1	Alternate 2	Alternate 3	Alternate 4	Alternate 5
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1.4 SUBCONTRACTOR INFORMATION

If subcontractors are to be used, indicate the firm name, address, portion or section of work the subcontractor will be performing, the subcontract value, percentage of base bid and if the subcontractor is a City certified W/MBE business.

Bidder agrees to subcontract the portion of the work stipulated below to W/MBE businesses. A copy of the contract between the bidder and the subcontractor will be required prior to award of the contract.

Note: The provisions of section 3 and 4 of public act 03-215, Prequalification now applies to subcontractors.

Trade or Nature of Work	Business Name and Address	W/MBE √	% of Base Bid	Subcontract \$ Value
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
TOTAL SUBCONTRACT VALUE				
TOTAL W/MBE SUBCONTRACT VALUE				

Subcontract % to total project %

W/MBE Subcontract % to total project %

Additional information may be requested subsequent to your responding to this bid request.

The information provided below applies to: (Check one box as appropriate)

Base Bid	Alternate 1	Alternate 2	Alternate 3	Alternate 4	Alternate 5
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1.4 SUBCONTRACTOR INFORMATION

If subcontractors are to be used, indicate the firm name, address, portion or section of work the subcontractor will be performing, the subcontract value, percentage of base bid and if the subcontractor is a City certified W/MBE business.

Bidder agrees to subcontract the portion of the work stipulated below to W/MBE businesses. A copy of the contract between the bidder and the subcontractor will be required prior to award of the contract.

Note: The provisions of section 3 and 4 of public act 03-215, Prequalification now applies to subcontractors.

Trade or Nature of Work	Business Name and Address	W/MBE √	% of Base Bid	Subcontract \$ Value
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
TOTAL SUBCONTRACT VALUE				
TOTAL W/MBE SUBCONTRACT VALUE				

Subcontract % to total project %

W/MBE Subcontract % to total project %

Additional information may be requested subsequent to your responding to this bid request.

1.5. Bidder's EEO Status and Report

As a condition of doing business with the City the selected respondent must be certified by the City as an Equal Employment Opportunity Employer. Certifications must be renewed annually. If your firm is not currently certified you may obtain the required forms on-line at: <http://www.hartford.gov/purchasing/documents.htm> and submit completed forms with your response. To check the current status of your EEO certification contact the Office of Human Relations, 860.543.8595, fax 860.722.6486 or email: LRuiz@hartford.gov.

Response Summaries:

Response summaries will be available over the Internet, to those that responded, at http://www.das.state.ct.us/Purchase/Portal/Portal_Home.asp. This summary information will be available anytime after 5:00 PM on the opening date and time. Results will not be provided over the phone.