

Form Pur. 1
 REQUEST FOR QUOTATION
 BIDS TO BE SUBMITTED TO:
 DEPARTMENT OF PURCHASES
 27 WEST MAIN STREET, ROOM 401
 NEW BRITAIN, CT 06051

Bid No. 3381

Issued: 9/ 18/2007

Page 1 of 13 Pages

Sealed bids, subject to the conditions set forth on the second page hereof, will be received by the City Purchasing Agent until the time and date set forth. In compliance with all of the conditions hereof, the Bidder, whose name appears hereon, offers and agrees to furnish and deliver to the destination all of the commodities and/or services against which prices are quoted.

Prices Quoted Must be F.O.B. _____

New Britain, CT

Date of Bid Opening 10/10/2007 Time 11:00 AM

Delivery Required _____ Jack Pieper
 Purchasing Agent

Amount of Bid Bond None

Bid No. 3381

Date Submitted _____

Delivery: _____ days after receipt of order

Terms: Cash Discount _____% 30 Days

Net Cash _____ Days

Bidder _____

Street _____

City _____ ST _____ Zip _____

Signature and Title

(Printed name of signer)

Bidder's Telephone Number _____

Bidder's Email Address _____

ITEM NO.	DESCRIPTION OF COMMODITIES AND/OR SERVICES			
	<p>FURNISH AND DELIVER #2 FUEL OIL AS PER THE ATTACHED SPECIFICATIONS AND AS MAY BE REQUIRED DURING THE PERIOD BEGINNING OCTOBER 15, 2007 AND ENDING OCTOBER 14, 2008</p> <p>The detailed specifications, proposal schedule, special bid terms, and conditions as listed on the attached bid sheets shall be considered a part of this bid.</p> <p>PLEASE ENTER BID PRICES ON PAGE SEVEN, SIGN AND ALSO SUPPLY ALL INFORMATION REQUESTED AND REQUIRED ON THIS FORM.</p> <p>Duration of the Bid Price (How long will bid price be held for) Number of Days? _____</p> <p>THE FOLLOWING MUST BE EXECUTED/COMPLETED AND RETURNED:</p> <ol style="list-style-type: none"> Form Pur. 1 (Request for Quotation). Notices to Prospective Bidders, Pages 11-12. A Bid Bond is required for all goods or services that are \$25,000.00 or greater. <p>***PLEASE SUBMIT BIDS IN DUPLICATE***</p> <p><u>BIDS WILL NOT BE ACCEPTED AFTER THE STATED BID OPENING DATE AND TIME.</u></p> <p>PLEASE NOTE THAT BIDS SUBMITTED CANNOT BE FAXED OR E-MAILED.</p>			

**IMPORTANT - READ CAREFULLY BEFORE MAKING BID: CONDITIONS, BID TERMS AND INSTRUCTIONS
CITY OF NEW BRITAIN CONNECTICUT -DEPARTMENT OF PURCHASES**

1. All bids must be submitted on and in accordance with this form. If more space is required to furnish a description of the commodities and/or services offered or delivery terms, the Bidder may attach a letter hereto which will be made a part of the bid. All bids must be submitted in duplicate in sealed envelopes clearly identified with the appropriate bid number.
 2. Bids and amendments thereto, or withdrawal of bids submitted, if received by the City after the date and time specified for bid opening, will not be considered. If any person contemplating the submission of a bid on this invitation is in doubt as to the true meaning of any part of the specifications, plans or other documents, he should submit a written request for an interpretation thereof to the City Purchasing Agent at least 10 days prior to scheduled bid opening. An interpretation of the bid invitation documents will be made only by addendum duly issued to each person receiving a bid invitation and/or holding plans. The City of New Britain will not be responsible for explanations or interpretations of bid invitation documents except as issued in accordance herewith. Note regarding addenda: Addenda shall be mailed via certified mail to all vendors listed on the City's list of plan holders. Addenda will be made available to those vendors downloading specifications from a website at that same website.
 3. Prices should be stated in units of quantity specified, with packing and delivery to destination and all other incidental charges included.
 4. The time of proposed delivery must be stated in definite terms. If time of delivery for different commodities varies, the Bidder shall so state.
 5. Samples, when requested, must be furnished free of expense to the City, and if not destroyed, will, upon request, be returned at the Bidder's risk and expense.
 6. Price Quotations must be stated in units of quantity specified, show unit pricing, include packing and delivery to destination and all other incidental charges included in the grand total price or bid may be rejected. In case of error in the extension of prices, the unit price shall govern.
 7. Unless qualified by the provision "NO SUBSTITUTE", the use of the name of a manufacturer, brand, make or catalog designation in specifying an item does not restrict Bidders to the manufacturer, brand, make or catalog designation identification. This is used simply to indicate the character, quality and/or performance equivalence of the commodity desired, but the commodity on which bids are submitted must be of such character, quality and/or performance equivalence that it will serve the purpose for which it is to be used equally as well as that specified. In submitting bids on a commodity other than as specified, Bidder shall furnish complete data and identification with respect to the alternate commodity he proposes to furnish. The City reserves the right to make final determination of equivalency.
- Consideration will be given to bids submitted on alternate commodities to the extent that such action is deemed to serve best the interests of the City. If the Bidder does not indicate that the commodity he proposed to furnish is other than specified, it will be construed to mean that the Bidder proposes to furnish the exact commodity described.
8. Bidder declares that the bid is not made in connection with any other Bidder submitting a bid for the same commodity or commodities, and that the bid is bona fide and is in all respects fair and without collusion or fraud. Abstracts of bids received are prepared for distribution by the Department of Purchases.
 9. Award will be made to the lowest responsible qualified Bidder, who shall be determined in accordance with and pursuant to Section 2-578, inclusive of the Purchasing Ordinances City of New Britain. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the City, and the delivery terms will be taken into consideration in making the award.
 10. **Section 2-578, item 10, allows up to a ten (10) percent differential in favor of resident Bidders for all purchases and contracts except construction and/or capital improvements. Any city-based bidder, which has submitted a bid, shall be awarded the bid provided that such city-based bidder agrees to accept the award of the bid at the amount of the low bid. In a situation where no city-based bidder submits a bid or where a city-based bidder does not come within the ten (10) percent or chooses not to meet the lowest bid however, there are bids submitted by companies based in Connecticut and other companies based outside Connecticut, in that event the Purchasing Agent shall allow a five (5) per cent differential in favor of the Connecticut based bidder. If more than one Connecticut based bidder submits a bid of not more than five (5) percent higher than the low bid and has agreed to accept the award of the bid at the amount of the low bid, the bidder who has submitted the lower/lowest bid shall be awarded the bid. A "Connecticut based bidder" shall mean a business with a legal principle place of business located within the State of Connecticut. A business shall not be considered a Connecticut based bidder unless evidence satisfactory to the purchasing agent has been submitted with the bid documents has a bona fide principle place of business within the State of Connecticut. For construction projects or capital improvements the lowest bidder shall be determined in the following order unless otherwise prohibited by applicable state and federal legislation. (1) For construction projects or capital improvements involving a total contract price of one million dollars (\$1,000,000.) or less any city-based bidder that submitted a low bid not more than eight (8) percent higher than the lowest bid, provided such city-based bidder agrees to accept the award of the bid at the lowest bid amount. (2) For construction projects and capital improvements of involving a total contract price of more than one million dollars (\$1,000,000.) but less than five million dollars (\$5,000,000.) any city-based bidder that submitted a low bid not more than four (4) percent higher than the lowest bidder, provided such city –based bidder agrees to accept the award of the bid at the lowest bid amount. For construction projects and capital improvements involving a total contract price of over five million dollars (\$5,000,000.) any city-based bidder that submitted a low bid not more than two (2) percent higher than the lowest bid, provided such city-bases bidder agrees to accept the award of the bid at the lowest bid amount.**
 11. The City reserves the right to award by item, groups of items or total bid; to divide the award; to reject any and all bids, in whole or in part, and to waive any informality or technical defects if, in its judgment, the best interests of the City will be served.
 12. Cash discounts may be offered by bidder for prompt payment of bills, but such discount will not be taken into consideration in determining the low Bidder but will be taken into consideration in awarding tie bids. The discount period will be computed from the date delivery is accepted at destination or from date correct invoice is received by the consignee, whichever is the later date.
 13. Acceptance of a bid by the City is not an order to ship or a commitment to purchase the goods or services from the bidder.

14. Each bid is received with the understanding that the acceptance in writing by the City of the offer to furnish any or all of the commodities and/or services described therein shall constitute a contract between the Bidder and the City, which shall bind the Bidder on his part to furnish and deliver the articles quoted at the prices stated and in accordance with the conditions of said accepted bid.
15. Any equipment delivered must be standard new equipment, latest model, except as otherwise specifically stated in bid. Where part or nominal appurtenances of equipment are not described, it shall be understood that all the equipment and appurtenances which are usually provided in the manufacturer's stock model shall be furnished.
16. In event of default by the Bidder, the City reserves the right to procure the commodities and/or services from other sources and hold the Bidder liable for any excess cost occasioned thereby. If, however, public necessity requires use of materials or supplies not conforming to the specifications, they may be accepted and payment therefor shall be made at a proper reduction in price.
17. Where a bid bond is required, such bond must accompany the bid; it must be executed by a surety company licensed to do business in the State of Connecticut; or it may be in the form of a cashier's or certified check made out to the "Treasurer, City of New Britain". Said bond or check in the amount of Ten Percent (10%) of the total bid amount shall be given as security that, if the bid is accepted, a contract will be entered into and the performance guarantee properly secured.
18. The bid bond, cashier's or certified check shall be forfeited and the principal amount of said bid bond shall be paid to the City or said check shall be surrendered to the City as the agreed amount of liquidated damages in case of failure of Bidder to enter into contract as above described. The bid bond or check will be released or returned to the Bidder in case his bid is rejected. Bid bonds or checks from the three lowest bidders will be held for a period of 60 days after the bids are opened.
19. All contracts for goods or services where the contract price is more than \$50,000.00 will require a performance bond that must be executed by a surety company licensed to do business in the State of Connecticut in accordance with and pursuant to Section 2-702 inclusive of the Purchasing Ordinances of the City.
20. The Bidder guarantees to save the City, its agents or employees, harmless from liability of any nature or kind, for use of any copyrighted or uncopyrighted compositions, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, or which the Bidder is not the patentee, assignee or licensee.
21. The Bidder, where applicable, agrees to pay its labor force Prevailing Wage Rates and to comply to all Laws, Regulations and Ordinances regarding these wage rates and the recording of them set forth by the Connecticut Department of Labor and the City of New Britain Connecticut.

The City of New Britain, through its Purchasing Agent, is seeking competitive bids for the following commodity:

#2 Fuel Oil

Specifications for the product required follow. The Purchasing Agent reserves the right to divide the award and the right to reject any and all bids, in whole or in part, as best serves the interests of the City of New Britain. *SEALED BIDS ARE TO BE SUBMITTED BY THE DATE AND TIME SPECIFIED ON THE COVER SHEET TO: CITY OF NEW BRITAIN PURCHASING DEPT., ROOM 401, 27 WEST MAIN ST., NEW BRITAIN, CT 06051. BID ENVELOPE IS TO BE CLEARLY MARKED ON THE OUTSIDE WITH BID NUMBER AND NAME.*

NOTICE TO BIDDERS:

1. All delivery and any incidental charges must be included in the pricing. Delivery point is: New Britain, CT. **Stated quantities are estimates only; no guarantee is given, express or implied, as to actual quantities to be ordered.**
2. The City of New Britain is exempt from the payment of taxes imposed by the federal government and/or the State of Connecticut; such taxes shall not be included in the bid prices.
3. Exceptions to specifications must be clearly stated on a separate piece of paper.
4. Manufacturer must be clearly stated.
5. Questions regarding the Purchasing process may be directed to Jack Pieper, Purchasing Agent at (860) 826-3402.
6. Vendor insurance requirements are as follows:
Vendor shall agree to maintain in force at all times during which services are to be performed the following coverages placed with company(ies) licensed by the State of Connecticut which have at least an "A-" VIII policyholders rating according to Best Publication's latest edition Key Rating Guide.

		(Minimum Limits)
General Liability*	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability*	Combined Single Limit Each Accident	\$1,000,000
	Umbrella* (Excess Liability)	Each Occurrence Aggregate
Professional Liability	Each Occurrence	\$1,000,000
	Aggregate	\$ 1,000,000

CITY OF NEW BRITAIN
PUBLIC BID NO. 3381

* "The City of New Britain and Consolidated School District" shall be named as "Additional Insured". Coverage is to be provided on a primary, noncontributory basis.

If any policy is written on a "Claims Made" basis, the policy must be continually renewed for a minimum of two (2) years from the completion date of this contract. If the policy is replaced and/or the retroactive date is changed, then the expiring policy must be endorsed to extend the reporting period for claims for the policy in effect during the contract for two (2) years from the completion date.

Workers' Compensation and WC Statutory Limits

Employers' Liability	EL Each Accident	\$100,000
	EL Disease Each Employee	\$100,000
	EL Disease Policy Limit	\$500,000

Original, completed Certificates of Insurance must be presented to the Acting Purchasing Agent prior to purchase order/contract issuance. Vendor agrees to provide replacement/renewal certificates at least 60 days prior to the expiration of the policy. Should any of the above described policies be cancelled before the expiration date, written notice must be made to the City 30 days prior to cancellation.

Purchaser shall agree to submit proof of the following coverages placed with company(ies) licensed by the State of Connecticut which have at least an "A-" VIII policyholders' rating according to Best Publication's latest edition Key Rating Guide.

7. **HOLD HARMLESS AGREEMENT:** The Contractor, its agents and assigns shall indemnify and hold harmless the City of New Britain, including but not limited to, its elected officials, its officers, and agents, ("the City") from any and all claims made against the City, including but not limited to, damages, awards, costs and reasonable attorneys fees, to the extent any such claim directly and proximately results from the wrongful willful or negligent performance of services by the Contractor during the Contractor's performance of this Agreement or any other Agreements of the Contractor entered into by reason thereof. The City agrees to give the Consultant prompt notice of any such claim and absent a conflict of interest, an opportunity to control the defense thereof.

8. NOTE: Exceptions to the bid specifications will be reviewed and considered, however, any exceptions to the specifications may be cause for rejection of the bid in the best interest of the City of New Britain.

9. The Purchasing Agent reserves the right to divide the award and the right to reject any and all bids, in whole or in part, as best serves the interests of the City of New Britain.

SPECIFICATIONS:

- 1. No. 2 Fuel Oil – Prices quoted on No. 2 Fuel Oil shall be the delivered price per gallon over or under New Haven Harbor low as posted in the Journal of Commerce as of September 15, 2007. A copy of the Journal of Commerce must be submitted with this bid.**
- 2. Allowances: In addition, any allowances (resellers, off season, etc.) off the posted New Haven Harbor low prices as posted for Fuel Oil #2, shall likewise be given and taken by the City of New Britain.**
- 3. Award will be made on the basis of New Haven Harbor low price in effect on the specified date, plus the price of delivery and NORA assessment submitted by bidders in the proposal schedule.**
- 4. Bid prices for fuel oil shall include all costs incidental to the loading, heating, weighing and delivery into City tanks with all labor, equipment, tools, and accessories thereto, to be furnished by the Contractor.**

QUANTITIES AND DELIVERY:

- 1. Quantities shown in the proposal are based on estimated requirements and present locations. It is understood and agreed that the contract shall cover the actual requirements of each agency for each grade of oil specified as may be ordered for delivery during the contract period, whether more or less than the quantities shown.**
- 2. No. 2 Fuel Oil shall be delivered in metered trucks from which a printed ticket can be generated.**
- 3. The Contractor must make delivery of the entire quantity of fuel on an automatic delivery schedule to all locations, unless otherwise specified, based on tank size upon industry wide “degree—day calculations” or within twenty four hours of a notification from the City. Failure to make even one automatic delivery, extenuating circumstances excluded, may be cause of termination of the Contract.**
- 4. In the event that fuel has ran out at a particular location, the city will notify the Contractor; and the Contractor shall be required to make a fuel delivery within three (3) hours. Failure to deliver as required may allow the City to obtain fuel from another source and bill any difference in price to the bidder.**

BASIS OF PAYMENT

- 1. Payment for No. 2 Fuel Oil shall be based on metered gallonage. Copies of printed delivery tickets must be submitted with the monthly bills.**

PENALTIES

- 1. Wherever the fuel oil is not acceptable or deliveries are not satisfactory, the City reserves the right to allot the fuel oil required to other sources of supply until satisfactory performance can be guaranteed. Any additional cost resulting to the City may be charged against the Contractor.**

AWARD

2. Award will be made by grade of oil.
3. The City of New Britain reserves the right to reject any or all bids wholly or in part; to waive technicalities; and to make awards in manner deemed in the best interest to the City.

DELIVERY TICKETS

1. One copy of delivery tickets must be left at point of delivery, and two copies must accompany the invoice. Invoices for deliveries to all City Departments must be mailed to the Department at addresses indicated on the worksheets following. All copies must be legible and show signature of custodian receiving shipment.

Total Requirements: (Please enter prices herein in accordance with the specifications and Bid forms)

Grade #2 Fuel

Approx. Annual Requirements (Estimates Only) 183,700 gallons
New Haven Harbor low as posted in the
Journal of Commerce on September 15, 2007 \$_____ per gallon

Differential \$_____

NORA Assessment \$_____

Total cost per gallon \$_____

The undersigned accepting the conditions set forth in the bid forms and specifications—Fuel Oil, hereby agrees in strict accordance herewith, to furnish and deliver the commodities to the using agencies in the proposal schedule at the prices bid therein.

Full Name of Business

Address

Date Signed

Authorized Signature

Title

#2 HEATING FUEL

TANK LOCATION	COMB BLDG.	TANK SIZE	EST. CONSUM	BILLING ADDRESS	CONTACT PERSON
NEW BRITAIN WATER DEPT GARAGE	NO	275	1800	NEW BRITAIN WATER DEPT.	JOHN FREDRICKS
SHUTTLE MEADOW NEW BRITAIN				1000 SHUTTLE MEADOW AVE NEW BRITAIN, CT 06052	(860) 826-3536
WATER DEPT. OFFICE	NO	3000	7200	NEW BRITAIN WATER DEPT.	JOHN FREDRICKS
SHUTTLE MEADOW NEW BRITAIN				1000 SHUTTLE MEADOW AVE NEW BRITAIN, CT 06052	(860) 826-3536
WHITEBRIDGE PUMP STATION BRISTOL	NO	550	1200	NEW BRITAIN WATER DEPT.	JOHN FREDRICKS
				1000 SHUTTLE MEADOW AVE NEW BRITAIN, CT 06052	(860) 826-3536
WHITEBRIDGE WELL STATION BRISTOL	NO	330	1500	NEW BRITAIN WATER DEPT.	JOHN FREDRICKS
				1000 SHUTTLE MEADOW AVE NEW BRITAIN, CT 06052	(860) 826-3536
SHUTTLE MEADOW PUMP STATION	NO	660	1500	NEW BRITAIN WATER DEPT.	JOHN FREDRICKS
550 RESERVOIR ROAD NEW BRITAIN				1000 SHUTTLE MEADOW AVE. NEW BRITAIN, CT 06052	(860) 826-3536
NEW FILTRATION PLANT	NO	3000	18,000	NEW BRITAIN WATER DEPT.	JOHN FREDRICKS
50 CARETAKER ROAD NEW BRITAIN				1000 SHUTTLE MEADOW AVE. NEW BRITAIN, CT 06052	(860) 826-3536
CITY HALL	YES	10500	2000	DEPT. OF PROPERTY MGMT.	DENIS PELEGRINO
27 WEST MAIN ST. NEW BRITAIN				27 WEST MAIN ST, NB	(860) 826-3415
BEN FRANKLIN SCHOOL	YES	1000	2000	DEPT. OF PROPERTY MGMT.	DENIS PELEGRINO
CLINTON ST. NEW BRITAIN				27 WEST MAIN ST NEW BRITAIN, CT 06051	(860) 826-3415
POLICE STATION	YES	5000	2000	DEPT. OF PROPERTY MGMT.	DENIS PELEGRINO
125 COLUMBUS BLVD. NEW BRITAIN				27 WEST MAIN ST NEW BRITAIN, CT 06051	(860) 826-3415
QUANSETT HUT – REAR	YES	275		DEPT. OF PROPERTY MGMT.	DENIS PELEGRINO
665 SLATER ROAD NEW BRITAIN				27 WEST MAIN ST NEW BRITAIN, CT 06051	(860) 826-3415
MISCELLANEOUS PROPERTIES ACQUIRED BY FORECLOSURE				DEPT. OF PROPERTY MGMT.	DENIS PELEGRINO
NEW BRITAIN				27 WEST MAIN ST NEW BRITAIN, CT 06051	(860) 826-3415

**CITY OF NEW BRITAIN
PUBLIC BID NO. 3381**

#2 HEATING FUEL

TANK LOCATION	COMBO BLDG	TANK SIZE	EST CONSUM	BILLING ADDRESS	CONTACT PERSON
NEW BRITAIN HEALTH DEPT. 56 HAWKINS STREET NEW BRITAIN	NO	500	3000	DEPT. OF PROPERTY MGMT. 27 WEST MAIN ST NEW BRITAIN, CT 06051	DENIS PELEGRINO (860) 826-3415
PUBLIC WORKS GARAGE 77 HARVARD ST. NEW BRITAIN	YES	1000	500	NEW BRITAIN PUBLIC WORKS 27 WEST MAIN ST NEW BRITAIN, CT 06051	RICK MASKELL (860) 826-3485
WALNUT HILL PARK LINWOOD & GRAND STS. NEW BRITAIN	NO	275	1200	NEW BRITAIN PARKS DEPT. 27 WEST MAIN ST NEW BRITAIN, CT 06051	MIKE HADVAB (860) 826-3357
STANLEY QUARTER PARK 451 BLAKE RD NEW BRITAIN	NO	500	2000	NEW BRITAIN PARKS DEPT 27 WEST MAIN ST NEW BRITAIN, CT 06051	MIKE HADVAB (860) 826-3357
A.W. STANLEY PARK 2159 STANLEY ST. NEW BRITAIN	NO	275	1200	NEW BRITAIN PARKS DEPT 27 WEST MAIN ST NEW BRITAIN, CT 06051	MIKE HADVAB (860) 826-3357
HUNGERFORD PARK 111 FARMINGTON AVE. KENSINGTON	NO	500	1000	NEW BRITAIN PARKS DEPT 27 WEST MAIN ST NEW BRITAIN, CT 06051	MIKE HADVAB (860) 826-3357
STANLEY QTR. POND HOUSE 451 BLAKE RD. NEW BRITAIN	NO	275	900	NEW BRITAIN PARKS DEPT. 27 WEST MAIN ST NEW BRITAIN, CT 06051	MIKE HADVAB (860) 826-3357
CIVIL DEFENSE 613 EAST ST NEW BRITAIN	NO	2000	5000	NEW BRITAIN CIVIL DEFENSE 613 EAST ST NEW BRITAIN, CT 06051	EUGENE OSTROWSKI (860) 826-3497
FIRE STATION NO. 4 1085 CORBIN AVE. NEW BRITAIN, CT 06053	NO	2000	3000	NEW BRITAIN FIRE DEPT. 253 BEAVER ST. NEW BRITAIN, CT 06053	AL CASSELA (860) 363-1644
CHAMBERLAIN ELEMENTARY 120 NEWINGTON AVE. NEW BRITAIN	YES	10,000	25,000	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
DILORETO MAGNET 732 SLATER ROAD NEW BRITAIN	YES	10,000	6,500	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
GAFFNEY ELEMENTARY 322 SLATER ROAD NEW BRITAIN	YES	10,000	2,800	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
HOLMES ELEMENTARY 2150 STANLEY STREET NEW BRITAIN	YES	10,000	12,400	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
JEFFERSON ELEMENTARY 140 HORSE PLAIN ROAD NEW BRITAIN	YES	10,000	28,000	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216

#2 HEATING FUEL

TANK LOCATION	COMBO BLDG	TANK SIZE	EST CONSUM	BILLING ADDRESS	CONTACT PERSON
LINCOLN ELEMENTARY 145 STEELE STREET NEW BRITAIN	YES	10,000	0	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
NORTHEND ELEMENTARY 160 BASSETT STREET NEW BRITAIN	YES	5,000	0	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
SMALLEY ACADEMY 175 WEST STREET NEW BRITAIN	YES	2,000	0	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
SMITH ELEMENTARY RUTHERFORD STREET NEW BRITAIN	YES	10,000	4000	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
VANCE VILLAGE 183 VANCE STREET NEW BRITAIN	YES	10,000	0	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
PULASKI MIDDLE SCHOOL 757 FARMINGTON AVE. NEW BRITAIN	YES	10,000	13,000	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
ROOSEVELT MIDDLE SCHOOL 40 GOODWIN STREET NEW BRITAIN	YES	10,000	0	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
SLADE MIDDLE SCHOOL 183 STEELE STREET NEW BRITAIN	YES	10,000	25,000	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
NEW BRITAIN HIGH SCHOOL 110 MILL STREET NEW BRITAIN	YES	2 – 10,000	12,000	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216
ADMINISTRATION BUILDING 272 MAIN STREET NEW BRITAIN	YES	550	0	NEW BRITAIN BOARD OF ED 272 MAIN STREET NEW BRITAIN, CT 06051	RAY MOORE (860) 827-2216

NOTICE TO PROSPECTIVE BIDDERS
CERTIFICATION REQUIRED

The City of New Britain Code of Ordinances, Sec. 2-575, reads as follows:

Sec. 2-575. Rejection of bid where bidder is in default to city.

The agent shall not accept the bid of a contractor, who is in default on the payment of taxes, licenses or other monies due the city.

The agent shall include in the bid document a form to be executed by a bidder, certifying that said bidder is not in default on the payment of taxes, licenses or other monies due the city.

As used in this section, (1) a "principal" of a contractor shall mean an individual who is a director, an officer, an owner, a limited partner or a general partner; and (2) "default in the payment of taxes" shall mean the failure to pay taxes by the date such taxes are due and payable or the failure to be current with respect to a delinquent taxes payment schedule as set forth in a written agreement with the Tax Collector.

In accordance with this provision, prospective vendors make the following certification:

The principals, as defined above, of the entity submitting responses to Public Bid No. 3381 are: (Please type or print clearly and use additional pages if necessary).

1. Name: _____

Local Residence Address (if any) _____

Local Mailing Address (if any) _____

If a principal, as defined above, is in any local entity other than the entity submitting a response to this Public Bid listed above, state the entity or entity's name(s) and address(es):

Entity's Name _____

Local Mailing Address (if any) _____

NOTICE TO PROSPECTIVE BIDDERS
CERTIFICATION REQUIRED

2. Name: _____

Local Residence Address (if any) _____

Local Mailing Address (if any) _____

If a principal, as described above, is in any local entity other than the entity submitting a response to this Public Bid No. listed above, state the entity or entity's names(s) and address(es):

Entity's Name _____

Local Mailing Address (if any) _____

3. Name: _____

Local Residence Address (if any) _____

Local Mailing Address (if any) _____

If a principal, as defined above, is in any local entity other than the entity submitting a response to this Public Bid No. listed above, state the entity or entity's name(s) and address(es):

Entity's Name _____

Local Mailing Address (if any) _____

Signature of Principal and their Title of the Entity Submitting this Bid hereby indicates by signing this Notice to Prospective Bidder that the Entity or its Principles as listed herein are not in default on the payment of taxes, licenses, or other monies due to the City of New Britain as of the date of this bid solicitation.

_____ Date: _____

Review by Tax Collector: (To be completed by the City of New Britain's Tax Collector only if the Bidder is awarded the contract as the result of this Public Bid)

By: _____ Date: _____



City of New Britain
New Britain, Connecticut 06051

*“New Britain:
A City for
All People”*

27 WEST MAIN ST., NEW BRITAIN, CT 06051

PHONE: (860) 826-3434

FAX: (860) 612-4204

E-MAIL: jpieper@ch.ci.new-britain.ct.us

Date: _____, 2007

Subject: Furnish and Deliver #2 Fuel Oil, Public Bid No. 3381

To Whom It May Concern:

Specifications for subject bid solicitation are enclosed for your review and response.

If you do not submit a bid, we request that you complete the bottom portion of this letter and return to the writer's attention. This shall assist the City of New Britain in maintaining accurate bidders' lists.

Your cooperation is greatly appreciated.

Very truly yours,

Jack Pieper
Purchasing Administrator

Company Name: _____

Address: _____

We are not responding to subject bid solicitation for the following reason:

- Our company does not sell the requested product.
- Our company does not provide the requested service.
- Our schedule will not allow us to provide the requested service at this time.
- Other (please explain): _____
