



ADV. No.: | OC-DPW-TEL-0010 – 0012

State of Connecticut
Department of Public Works
165 Capitol Avenue, Hartford, CT 06106

Request for Qualifications (RFQ) Web Advertisement			
Selection Type:	<input checked="" type="checkbox"/> On-Call	<input type="checkbox"/> Formal	
Adv. No.:	OC-DPW-TEL-0010-0012	Web Advertisement Date:	April 1, 2009
General Statement:	The State of Connecticut, Department of Public Works, Bureau of Design & Construction, requests submittals of qualifications for "Architectural/Engineering and Professional Consulting Services" as specified for the contract below.		
Consultant Services:	Telecommunications Consultant		
Contract Number:	OC-DPW-TEL-0010-0012		
Contract Title:	On Call Telecommunications Consultants		
Project Location(s):	Various Locations		
User Agency Name	Department of Public Works		
Project Delivery Method:	<input checked="" type="checkbox"/> Design/Bid/Build	<input type="checkbox"/> Design/Build	<input type="checkbox"/> Study or Master Plan
Project Description:	<p><u>On-Call Telecommunication Consultants:</u> Telecommunications Support services shall be provided under these contracts for on-call responses to the Department of Public Works for itself or for infrastructure work required by various custodial agencies. This contract covers Telecommunications as a prime for full service projects; as well as in support of in-house work performed by DPW Architecture, Engineering and/or Facilities Management or by DPW on-call Architects, Interior Designers, Planners and/or Engineers. Consultants shall have extensive prior design and construction experience in public or similarly complex building settings/facilities.</p> <p>Selected firms shall include all appropriate, applicable Telecommunications education, credentials, licenses, certifications. Selected firms shall assure appropriate project management including, but not limited to: scope, schedule and budget control, quality document production and review, code compliance and/or installation throughout any and all assigned tasks. Selected firms shall assure the client [user agency], its administration and staff, regarding the integration of their expertise, maintenance and operational needs and programmatic requirements into every design from its inception.</p>		
Designated Services:	<p>Selected Firms should demonstrate extensive knowledge, abilities and experience in (but not limited to) the following:</p> <ol style="list-style-type: none"> 1. Design and construction administration in both new installations as well as in the installations of infrastructure systems of rehabilitation projects. 		



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QBS Submittal Booklet Requirements:	<ol style="list-style-type: none"> 1. Go to the DPW Website: www.ct.gov/dpw 2. At the top of the DPW Home Page click on the Publications link. 3. Under the Alphabetical Listings title click on the QBS Submittal Booklet Requirements link. 																				
Affidavits Submittals:	<p>The Affidavit Requirements for Formal Contracts shall be determined by information found under the Affidavit's Button at the top left of the CT DPW home page: www.ct.gov/dpw . (Click on "introduction" see chart. Also click on "General Advice...").</p> <ul style="list-style-type: none"> • The Submitter shall provide, in the Qualifications Submission, the "Ethics Affidavit", if the contract fee is expected to exceed \$500,000. • The Consulting Affidavit and Disclosure Affidavit should be provided within 21 days after the notice of selection. • At the time of the Contract execution, the Consultant shall be required to sign the "Gift and Campaign Contribution Certification" if contract fee is equal to or greater than \$50,000. The Gift and Campaign Contribution Certification states that you, your company, and specified other individuals have given no gifts to DPW personnel and other individuals set forth in the Certification. For the purpose of signing the Certification "the date DPW began planning the subject project or services" is the date noted below. Pursuant to Connecticut General Statute 4-252(d) any bidder, proposer or person who responded to a request for qualifications for a contract with a value equal to or greater than \$50,000 who does not make this certification at the time of the contract execution shall be disqualified. The noted \$50,000 or greater value is based on Executive order #7C dated July 13, 2006. The most accurate information concerning affidavits and the Gift and Campaign Contribution Certification can be found by going directly to the DPW web page at www.ct.gov/dpw , clicking on the Affidavits link and then carefully reviewing all of the documentation presented (including but not limited to the Introduction link and General Advice for Filling Out Affidavits and Resolutions/Certificates of Authority link. No forms, other than those posted on the DPW web page, shall be used by a consultant or design/builders. <p>With regard to a State contract as defined in P.A. 07-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising prospective state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. (See, SEEC Form 11 is available on the State Elections Enforcement Commission Website at www.ct.gov/seec and clicking in their 'Forms' link).</p> <p>Questions concerning the affidavits can be directed to the DPW Legal Services Division at 860-713-5680.</p>																				
Date DPW Began Planning the Subject Project:	Not Applicable																				
Qualifications Based Selection (QBS):	<p>The Qualification Based Selection process is based on comparing and evaluating weighted criteria of qualifications and performance of Firms in relation to work of similar scope and complexity that is required for this specific contract. Contract award is based first on a selection of the highest qualifications and second on the negotiation of a fair and reasonable fee. For the screening phase of the this selection the following are the rating point weights for the screening criteria categories:</p>																				
	<table border="1"> <thead> <tr> <th>Criteria Number</th> <th>Screening Criteria Categories</th> <th>Rating Points</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Experience with Work of Similar Size and Scope as Required for this Contract</td> <td>35</td> </tr> <tr> <td>2</td> <td>Organizational / Team Structure</td> <td>30</td> </tr> <tr> <td>3</td> <td>Past Performance Record</td> <td>20</td> </tr> <tr> <td>4</td> <td>Partnering Experience</td> <td>15</td> </tr> <tr> <td colspan="2">Points per Interview Panel Member Points</td> <td>100</td> </tr> </tbody> </table>	Criteria Number	Screening Criteria Categories	Rating Points	1	Experience with Work of Similar Size and Scope as Required for this Contract	35	2	Organizational / Team Structure	30	3	Past Performance Record	20	4	Partnering Experience	15	Points per Interview Panel Member Points		100		
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Qualification Submittal Deadline and Location:	<p>Deadline for the receipt of the QBS Submittal Booklets is: 3 p.m., Thursday, April 30, 2009.</p> <p>State Office Building Department of Public Works Room 261 165 Capitol Avenue Hartford, Connecticut 06106</p> <p>Note: Failure to the submit properly formatted QBS Submittal Booklets with all of the required contents including the affidavits and Certificate of Authority, by the designated deadline and location will result in the Firm's submittal being deemed deficient for consideration for this Contract.</p>
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RFQ Contacts:	<p><i>For General QBS Requirements:</i> DPW QBS Unit Supervisor Randy V. Daigle Room 261 165, Capitol Avenue Hartford, Connecticut 06106 Fax: 860 713-7272 Email: randy.daigle@ct.gov</p>	<p><i>For general selection requirements:</i> DPW Selection Unit Secretary Rose Mitchell, Selections Secretary Room 261 165, Capitol Avenue Hartford, Connecticut 06106 Email: rose.mitchell@ct.gov</p>
	<p>Note: Responses to requests for more specific contract information than is contained in this Advertisement shall be limited information that is available to all Firms and that is necessary to complete this QBS process.</p> <p>All requests for more specific contract information must be sent in <u>writing</u> (email acceptable).</p>	